

SAN ■ JUAN ■ BASIN
HEALTH
DEPARTMENT

MEETING MINUTES
REGULAR MEETING OF THE BOARD OF HEALTH
SJBH
COUNTY COMMISSIONER'S ROOM
PAGOSA SPRINGS, CO
August 25, 2016, 9 A.M.

Attendance: Bob Ledger, Brad Cochennet, Terryl Peterson, Gwen Lachelt, Shere Byrd, Michael Whiting, and Legal Counsel Ann Bruzzese.

I. **CALL TO ORDER** at 9:04 a.m.

II. **APPROVAL OF AGENDA & CONTENT**

Liane Jollon suggested discussing Board recruitment as other business after the E Session. Approved

III. **PUBLIC HEARING** None.

IV. **OPEN REGULAR MEETING**

V. **PUBLIC COMMENT** None.

VI. **STAFF PRESENTATION**

Nurse Family Partnership by Patsy Ford

Patsy described the purpose and success of the Nurse Family Partnership program.

Board member asked how the case load breaks out across the counties.

They are currently capped at 75 clients, including 18 clients in Pagosa and 3 in San Juan County.

Board member asked how they assess the need to be in the program.

NFP has criteria to approve clients and the determination of whether or not a client is appropriate for the program also comes from the referrals the program receives about the client and their needs.

Board member asked where the referrals are coming in from.

Referrals come from clinics and hospitals in the surrounding areas. SJBH will provide more information on the offices sending in referrals and the referral process at a later time.

VII. **CONSENT ITEMS**

a. Approval of Minutes for meeting held on June 30, 2016

b. Accept Payroll and Accounts Payable Validation for June, July 2016

Michael Whiting moved to approve item A and B simultaneously, Shere Byrd seconded. The Board unanimously passed.

VIII. **ITEMS TO BE CONSIDERED FOR DECISION**

a. June-July 2016 Finance Committee Report and Financial Reports by Finance Committee

Financial Reports for June, July 2016 by Finance Committee

Report was provided.

b. Medical Officer

Karin Daniels and Shere Byrd interviewed two candidates. Liane Jollon requested that the Board allow the committee to make a recommendation to the Executive Director about contracting and authorize the Executive Director to proceed using the committee's recommendation.

Board Member asked about the pay for the position.

In the past, this position was volunteer, but moving forward SJBH is looking at it being a paid position.

Board Member asked about the expectations of the new Medical Officer.

The expectations are limited by the total amount of money allocated to this position. Liane Jollon and staff would develop goals as candidate better understood the institution. This candidate would be included in providing ideas on how to improve SJBH.

Michael Whiting moved to approve, Terry Peterson seconded. Board unanimously approved.

c. **Maternal Child Health and Health Care for Children with Special Needs Program Grant Proposal**

This is a contract that SJBH holds with the state and it is currently up for renewal. This includes services that SJBH already offers. This program brings specialists from Denver to the Durango area to provide services to children with special needs.

Shere Byrd moved to approve the renewal, Brad Cochennet seconded. The Board unanimously approved.

IX. REPORTS

a. *Annual Report* by Claire Ninde

Claire described the content and purpose of the SJBH 2015 Annual Report. One aspect the report highlights is the progress made involving the Gold King Mine. It also describes the other services SJBH has offered and some of the successes of the last year.

b. *Executive Director and Staff Reports* by Liane Jollon

Liane Jollon presented the facility and program updates.

Board Member asked what Kari Plante (Regional Oral Health Specialist) will be doing.

Kari Plante is going to be working on an outreach component. Rocky Mountain Health Plans will have an oral health care coordination component that Kari will be a part of. There is the potential for the Fluoride issue in Durango to go to a ballot initiative, and Kari will play a large part in that process as well.

Board Member asked if a resolution from the Board of Health would help.

This would be a good idea, and should be created as soon as necessary.

Board Member asked what an Assessment, Planning, and Communication Specialist is responsible for.

The APC Specialists help make the annual report. They also conduct community health assessments. The APC Specialists drive how SJBH plans their programs and how to carry it out.

Board Member asked how the acquisition of Rocky Mountain Health Plans is going to affect SJBH.

The acquisition of RMHP by United Healthcare has to be approved by the insurance commissioner which is around a six-month process. There will then be many negotiations, if it is approved. It's possible that RMHP will not actually go away, but rather be a small entity within United. SJBH is thinking toward 2017 independent of planning around RMHP, since they are a large contributor to SJBH care coordination services.

c. *Quarterly Update on HIPAA Compliance and Training* by Lori Zazzaro

Lori Zazzaro reviewed the audit for the Board.

d. *Women's Wellness Connection TOP Funding* by Tiffany Switzer

Tiffany Switzer presented the new funding from CDPHE that will be from October 2016 to June 2017. Since this is an item under \$50,000, the Board does not need to make a decision on this item.

e. *Draft 2017 Budget* by Lesley Marie

Liane Jollon described the process and timeline for approving the budget, and presented slides detailing the budget thus far. The draft budget is due to counties on September 1st. The Board will continue to see updated versions in October and November, before the final budget is approved by the end of December.

Board Member asked how SJBH pays staff in comparison to other similar facilities.

An example is nurses. Nurses are paid more at companies such as Mercy Regional Medical Center than they are paid at SJBH. SJBH is not keeping up with increase in wages. Other companies are seeing double digit wage increases.

Board Member asked where the Medical Officer fits into the budget.

The Medical Officer is fit into Administrative and Governance since it is not a personnel position, but rather an administrative cost.

- f. *Personnel/Management Committee* by Bob Ledger and Brad Cochennet

Brad Cochennet reminded the Board that his last meeting will be in October, as he is retiring. He asked the Appointments Committee to consider Ann Bruzzese as a candidate to take over this vacancy on the Board.

Board Member asked if this would cause any local concern with sufficiently representing Archuleta County as opposed to La Plata County.

SJBH Board of Health currently has two members from Archuleta County which meets the minimum requirement so this would not be an issue. Additionally as an employee of Pagosa Springs Medical Center, Ann Bruzzese can appropriately support and represent Archuleta County.

X. NEXT REGULAR BOARD MEETING

Thursday, September 29 at 9 a.m., Larkspur Conference Room, Durango, Colorado

XI. EXECUTIVE SESSION

At 11:04 a.m. Bob Ledger moved that the Board go into Executive Session to discuss personnel matters pursuant to C.R.S. Section 24-6-402(4)(f)(1). Brad Cochennet seconded. The Board unanimously approved.

The Board came out of Executive Session at 11:37 and returned to the Open Meeting.

XII. OTHER BUSINESS

XIII. MEETING ADJOURNED at 11:38 a.m.