

SAN ■ JUAN ■ BASIN
HEALTH
D E P A R T M E N T

MEETING MINUTES
REGULAR MEETING OF THE BOARD OF HEALTH
SJBH
COLUMBINE CONFERENCE ROOM
DURANGO, COLORADO
June 30, 2016, 9 A.M.

Attendance: Bob Ledger, Brad Cochennet, Terryl Peterson, Gwen Lachelt, Shere Byrd, and Legal Counsel Ann Bruzzese.

I. **CALL TO ORDER** at 9:04 a.m.

II. **APPROVAL OF AGENDA & CONTENT**

Bob Ledger moved to rearrange the Agenda so that item VIII b. *Haynie & Co. Audit Report* would be presented before Staff Presentations. Approved.

III. **PUBLIC HEARING** None.

IV. **OPEN REGULAR MEETING**

V. **PUBLIC COMMENT** None.

*VIII b. *Haynie & Co Finance Audit Report* by Ty Holman

Ty Holman, Haynie and Co., presented the draft audit report for 2015.

Auditors suggested areas of focus:

- Financial indicators
 - Changes to net position: Increased \$440,062
 - Cash position: Increased \$423,958 or 33%
 - Budget to actual: Below budget \$450,461 (pg. 16)
- Significant deficiencies/Material weaknesses None
- Compliance
 - Federal awards (A-133 Single Audit) SJBH major programs in 2015 were Women, Infants and Children, and Public Health Emergency Preparedness (pgs. 17-24). There are no reportable conditions regarding compliance and overall there are good internal controls.
 - Findings and questioned costs: None
- Looking Forward
 - New accounting pronouncements: None
 - Future maturities of debt or long term liabilities: None

Haynie and Co. conduct a risk base audit. This involves understanding the entity and its process, identify risks, then tailor audit procedures to address risks. Audit phases include, planning, fieldwork and reporting. Auditor reported:

- Unmodified opinion
- No significant deficiencies
- No material weaknesses
- Unmodified opinion in regards to compliance with requirements applicable to federal awards
- No findings
- SJBH qualified as low-risk auditee as that term is defined in the Uniform Guidance.
- Risk based approach
- Audit Phases

There are no reportable conditions regarding compliance for awarded funds and overall there are good internal controls. Auditor stated the audit went very well and acknowledged the Accounting Department for doing a great job.

Brad Cochennet moved to approve the report, Terryl Peterson seconded. The Board unanimously passed.

VI. STAFF PRESENTATION

Dental by Kari Plante

The dental clinic is transitioning to Axis Health. They will continue to provide dental care for the Medicaid-insured population of the area. There is one dentist in La Plata County that is a Medicaid provider, and there is currently no Medicaid dental provider for citizens of Archuleta County. Kari will continue to provide school outreach for dental health through the Cavity Free at Three model. The school outreach encompasses grades preschool through high school. SJBH will be the only health department in the state with a dental health coordinator.

Board Member asked if the dental clinic will remain a two-chair clinic once it is fully transitioned to Axis.

This will continue to be a two-chair clinic for about a year until they move to a new facility.

Board Member asked if Kari Plante would work at the new clinic.

Kari will continue to be the regional oral health specialist at SJBH and will work with the nurse navigators for care coordination of dental health. This will be funded through Rocky Mountain Health Plans

VII. CONSENT ITEMS

- a. Approval of Minutes for meeting held on May 26, 2016
- b. Accept Payroll and Accounts Payable Validation for May 2016

Terryl Peterson moved to accept Item A with one correction, Brad Cochennet seconded. The Board unanimously passed.

Brad Cochennet moved to approve Items B, Terryl Peterson seconded. The Board unanimously passed.

VIII. ITEMS TO BE CONSIDERED FOR DECISION

- a. Finance Committee (Brad Cochennet & Terryl Peterson) Monthly meeting: June 2016

Financial Reports for May 2016 by Finance Committee

Brad Cochennet reported on the Finance Committee meeting held the previous week. He presented the narrative prepared for the Board to go along with the Financial Report. Year end currently forecasting at surplus of \$280,741. Surplus targeted at 2016 budget priorities like Environmental restructure and Compensation package changes.

Gwen Lachelt moved to approve, Michael Whiting seconded. The Board unanimously passed.

IX. REPORTS

- a. *Executive Director and Staff Reports* by Liane Jollon

The Emergency Preparedness and Response program is planning a drill in August in preparation for a full-scale exercise with emergency responders in 2017.

Liane Jollon updated the Board on the status of a new Medical Director. The RFP was released June 17, 2016 and will close on July 15, 2016. There has been one application submitted so far.

Liane Jollon also updated the Board on the Gold King Mine. SJBH staff continues to sample weekly at four locations on the Animas River and Cement Creek. Following community input, there will be additional testing at popular recreational areas around Durango.

SJBH is working with CDPHE to coordinate a Water Quality Division event to release this data to the community and explain how to read and understand this information.

The Alert and Notification was activated twice, once for noticeable discoloration in Cement Creek traceable to collapse of an ice dam that help back large pool of water, and second for increased situational awareness during expected peak runoff.

There has been a compliance issue with a local restaurant, as they have reached their 5th infraction. SJBH had a meeting with this business and representatives from the state to form a plan and create deadlines for the establishment to enact solutions to become compliant. A follow up meeting will be held on July 6, 2016. The restaurant could have their license revoked for a period of time if they have not fixed these problems by then.

Board Member asked if it's true that SJBH can charge more for restaurant inspections.

This was just passed in the Retail Food License Bill. SJBH can charge 25% more in licensing fees beginning in 2017.

Liane Jollon updated the Board regarding wastewater treatment at marijuana grow facilities that were issued by the previous Environmental Health Director as agriculture which should have been issued by the state or EPA. The state recommends rescinding the permits and having the facilities apply to the state or EPA.

Board Member asked if the owners of the facilities had been notified yet.

SJBH will wait until the new Environmental Health Director is in town to move forward with rectifying this issue.

b. *Personnel/Management Committee* (Bob Ledger):

No report.

X. NEXT REGULAR BOARD MEETING

Thursday, August 25th at 9 a.m., Columbine Conference Room, Durango, Colorado

XI. EXECUTIVE SESSION

At 10:32 a.m. Gwen moved that the Board go into Executive Session for the purpose of receiving legal advice from counsel on specific legal questions in accordance with C.R.S. Section 24-6-402(4)(b); and for the Board to discuss personnel matters pursuant to C.R.S. Section 24-6-402(4)(f)(1). The Board unanimously approved.

The Board came out of Executive Session at 10:47 and returned to the Open Meeting.

XII. OTHER BUSINESS

Gwen Lachelt, Board of Health member and La Plata County Commissioner, inquired about the status of Land Applied Septage Discussion. Liane Jollon stated that SJBH has been working to fully staff the Environmental Health department. Now that the department has capacity, the staff would be able to explore this topic if the La Plata County Board of County Commissioners makes a request to SJBH Board of Health. The next steps would likely be a work session with all interested parties from the Archuleta Board of County Commissioners, La Plata County Board of County Commissioners, City of Durango, CDPHE, and the EPA.

XIII. MEETING ADJOURNED at 10:49 a.m.