

Death certificates may be issued to:**Document(s) needed to prove relationship:**

Current Spouse	Must be listed on death certificate.
Ex-spouse	Must present proof of direct & tangible interest (i.e. Social Security record, insurance policy).
Parent	Must be listed on death certificate
Stepparent	Marriage certificate proving relationship to a parent that is listed on death certificate.
Grandparents/ Great Grandparents	Birth certificate(s) proving relationship required (cannot accept baptisms, hospital records or school records, unless the customer presents a letter from the state of birth stating no record of birth was found).
Siblings/Half Siblings	Birth certificate showing relationship is required (cannot accept baptisms, hospital records or school records, unless the customer presents a letter from the state of birth stating no record of birth was found).
Children/Grandchildren/Great grandchildren	Birth certificate(s) proving relationship required (cannot accept baptisms, hospital records or school records, unless the customer presents a letter from the state of birth stating no record of birth was found).
Step-Children	Marriage certificate & birth certificate proving relationship required.
Legal representative/Paralegals	Proof of client relationship required as well as proof of the client's relationship to the registrant.
Opposing counsel	Certificate will be mailed to court with motion to seal "confidential record." Name, address and case number of the court required.
Genealogists	Notarized signed release from immediate family member required as well as proof of the family member's relationship. Certificate marked "For Genealogical Use Only."
In-laws/aunts/uncles/nephews/nieces/cousins	For death certificate 25 years or younger- Must present proof of direct & tangible interest (i.e. insurance policy, personal will etc.). For death certificates over 25 years- Must present proof of relationship (a family tree would be acceptable for this case). Death certificate marked "For Genealogical Use Only."
Probate Researchers	Proof of direct & tangible interest required.
Creditors	Proof of direct & tangible interest required.
Employer	Proof of direct & tangible interest required.
Beneficiaries	Proof of direct & tangible interest required (i.e. letter on insurance company/pension company letterhead that clearly states the applicant is a beneficiary or is eligible to file a claim).
Insurance companies	Proof of direct & tangible interest required (Insurance policy).
Hospital/Nursing home/Hospice/Physician	Proof of direct & tangible interest required.
Funeral Directors	Must be listed on death certificate.
Informant	Must be listed on death certificate.
Others who may demonstrate a direct and tangible interest when information is needed for determination or protection of a person or property right.	Proof of direct & tangible interest required.

Note: Death certificates in Colorado become public record after 75 years, therefore, no proof of relationship or legal interest is required for these certificates.

All requests for death certificated must be accompanied by a copy of the requestor's identification before processing.**At least one of the following:**

- *Alien Registration/Permanent Resident Card
- *Certificate of US Citizenship
- *CO Department of Corrections ID Card
- *City of Denver/Denver County Jail Temp. ID
- *Temporary State ID (only CO)(with old ID)
- *Dept of Human Service Youth Correction ID
- *Employment Authorization Card
- *Foreign Passport
- *Government Work ID
- *Job Corps ID
- *Photo ID Card
- *School, University or College ID Card
- *Temporary Resident Card
- *US Certificate of Naturalization
- *US Citizen Identification Card
- *US Military Identification Card
- *US Retired Military ID Card (Blue ID)
- *US Passport
- *US B1/B2 Visa Card

Or at least two of the following:

- *Acknowledgement of Paternity Document
- *Birth Certificate of Applicant
- *Court order for adoption or name change
- *Craft or Trade license
- *DD-214 (us Milt. Separation document)
- *Divorce Decree
- *Hospital Birth Worksheet
- *Hunting or Fishing License (current)
- *IRS-TIN Card
- *Marriage License
- *Medicare Card
- *Mexican Voter Registration card
- *Motor Vehicle Registration/Title
- *Pilot License
- *State, territorial, or federal prison/correction card
- *Selective Service Card
- *Social Security Card
- *Weapon or Gun Permit
- *Work ID, Paycheck Stub or W-2
- *Any expired document from the "Primary list (cannot be expired more than 6 months)

Not acceptable in any circumstance:

- *Matricula Consular Cards
- *Birth certificates from foreign governments
- *City & County detention center ID cards
- *Novelty ID Cards
- *Souvenir birth certificates
- *Veterans Universal Access ID cards
- *Undated documents
- *US Voter Registration Cards
- *ID cards for Katrina evacuees issued by FEMA and others
- *Medicaid Cards
- *WIC Checks

