

Meeting Minutes  
Regular Meeting of the Board of Health  
Columbine Conference Room  
Durango, CO  
November 16, 2017 09:00 A.M.

**Attending: Bob Ledger, Ann Bruzzese, Gwen Lachelt, Terryl Peterson, Karin Daniels, Shere Byrd, and Michael Goldman, SJBPB Legal Counsel**

**I. CALL TO ORDER - 9:05AM**

**II. APPROVAL OF AGENDA & CONTENT** - Bob Ledger asked for changes or additions, hearing none the agenda and content were approved by general consent.

**III. PUBLIC HEARING**

- a. Resolution for 2017 Supplemental Budget and Appropriation – Liane Jollon briefed the board on the resolution. The resolution was published publically per timelines; Bob Ledger read updates to board. Discussion – Bob Ledger asked about the “Other revenue” item. Lesley Marie stated this is only a “reclassification” of a previous item. No other discussion. Terryl Peterson moved to approve motion as presented, Shere Byrd seconded, no further discussion, the resolution passed unanimously.

Liane introduced new Executive Assistant, Sylven Watson.

- b. Resolution to Adopt 2018 Budget – Bob Ledger reviewed resolution for all attending. Discussion – Board member noted that there was no public comment received. Bob Ledger reviewed the resolution for all attending. Board member asked if County meeting for the budget went well. Response was that the meeting went well. Ann Bruzzese moved to approve the 2018 Budget Resolution, Terryl Peterson seconded, no further discussion, resolution passed unanimously.
- c. Resolution to Appropriate 2018 Sums of Money – Bob Ledger reviewed resolution for all attending. Discussion – none. Shere Byrd moved to approve the 2018 Sums of Money Resolution, Karin Daniels seconded, no further discussion, resolution passed unanimously.

**IV. IDENTIFICATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST** – none identified. Public Hearing closed.

**V. OPEN REGULAR MEETING**

**VI. PUBLIC COMMENT** – None, no members of the public in attendance.

**VII. STAFF PRESENTATION**

- a. *Community Health Assessment and Public Health Improvement Plan* by Kristin Pulatie

Kristin presented the plan to the Board.

Liane Jollon clarified statistics presented with attention to health indicators.

Community survey is on SurveyMonkey now, and on tablets to be taken into the community. Outreach target is at least 400. Board member suggested survey targets include Durango 9-R and Fort Lewis College. Board member asked if the plan design had compiled historical information from five to six years ago, and meetings at the Recreation Center. Kristin reported those are included in the compilations. Board member reminded the Board of previous meetings held at the Durango Recreation Center.

**VIII. CONSENT ITEMS**

- a. Approval of Minutes for meeting held on October 26, 2017 - Terryl Peterson moved the minutes be

approved as written, Karin Daniels seconded, no discussion, minutes unanimously approved.

**IX. ITEMS TO BE CONSIDERED FOR DECISION**

- a. October 2017 Financial Reports by Finance Committee – Terryl Peterson reviewed the reports for the Board; Ann Bruzzese moved to approve the October 2017 Financial Reports, Karin Daniels seconded, no further discussion, October 2017 Financial Reports unanimously approved.
- b. 2018 Onsite Wastewater Treatment Systems (OWTS) Regulations by Brian Devine  
Brian reported there are no changes from the document received by the Board last month. Brian reviewed the regulations for the Board, and the new resolution.  
Discussion – Liane and the Board thanked the Environmental Health staff for the hard work in developing regulations and new relationships in the community. Brian and Sherri are meeting with Durango realtors for planning and implementation over the next year.  
Karin Daniels moved the regulations be approved, Gwen Lachelt seconded, no further discussion, 2018 OWTS Regulations unanimously approved.

**X. REPORTS**

- a. Executive Director and Staff Reports by Liane Jollon – Liane presented the three week abbreviated report.  
Liane informed the Board that three skunks were recently found to have rabies in the Durango city limits. Public communication was sent out and posters were hung in the areas where the skunks were found. The skunks were deemed to have contracted bat variant of rabies. Liane reiterated that pets need to be vaccinated. The vaccine lasts three years. If not vaccinated, the animal must be quarantined or destroyed.

Board member questioned if prevention had done more, and are there vaccines? Liane responded that dogs must be vaccinated. Dogs can get bitten by a rabid skunk or bat.  
Board member asked how skunks get rabies. The skunk was likely infected by a bat bite.

Liane reminded the Board that flu shots should be received by all.

Liane updated the Board on the suicide prevention efforts in the community.

Board member asked if this is also state and national issue.

Liane replied it is a state and national issue and that SJBPH staff has been asked by the state to present what we are working on.

Board member asked if there is a theory about what is causing the increase in suicides.

Suicide and suicide prevention are incredibly complex, which is why we are focusing on a community-wide effort for prevention.

Board member asked if we know if statistics show any changes.

Liane replied that there may be some statistical anomalies, some created by what is believed inside individual families. We are at a 30 year high in every demographic except the 70-79 age group. The 11-14 age group has increased exponentially in about three years but this is not the greatest part of the increase seen across the community.

Board member feels it's closely tied to opioid crisis and outreach should be concurrent.

Liane stated that making healthy and resilient people is a goal of the public health model for

intervention, to mitigate the different outcomes; public health must do the work

Board member shared a comment from recent 9-R meeting stating parents don't know how other parents secure and store guns when children are visiting, maybe this could be collaborative effort with SJBPH.

Liane reminded the Board that fee schedules adoption should be addressed by the Board, possibly in the next meeting.

- b. Executive Committee Update by Bob Ledger and Ann Bruzzese – Bob proposed a short executive session at the end of the agenda to discuss personnel matters, specifically the annual evaluation of Executive Director, Board members agreed.
- c. Update on State of Colorado's Process to Adopt the Food and Drug Administration (FDA) Food Code by Claire Macpherson – CDPHE felt SJBPH should move to FDA food code, which is science based. This move will allow for FDA standardized programs, and create consistency across state borders. Colorado State Board of Health has formally adopted the FDA code. Letters about the changes will be included with license renewals to establishments. January 1, 2019 is the implementation date.

Board member asked if [we] have previously exceeded Federal regulations. Claire replied that in some areas our regulations are stricter. Claire inspector training will be done on the new code and transition will be beneficial, focusing on risk-based inspections.

Board member commented that inspections seem to be more intensive, efforts are appreciated. Claire commented that restaurant owners seem supportive of detailed inspections and the changes being implemented.

#### **XI. NEXT REGULAR BOARD MEETING**

**Thursday, December 14, 2017 9:00 a.m., Columbine Room, 281 Sawyer Drive, Durango, CO**

**XII. EXECUTIVE SESSION.** The Board entered into Executive Session at 10:15AM.

**XIII. OTHER BUSINESS** Board member asked when the SJBPH staff party is. Liane reported it is scheduled for 12/8/2017, at the Durango Elks Lodge.

Liane initiated discussion about scheduling of the December Board meeting to adopt the fee schedule. Decision was made to proceed with the December 14, 2017 Board meeting. Liane will send a request for RSVP to ensure a quorum is present.

Board member reported on Executive Director's, Liane Jollon, review in Executive Session. Board member reported the review was "Excellent", Executive Director raise is granted and to be consistent with the three percent raise planned for all other employees.

Liane suggested a Board lunch in January, a "Happy New Year Lunch". Board members were positive. Liane will send a request for location suggestions.

**XIV. ADJOURN - 11:05AM**