

Regular Meeting of the Board of Health  
Columbine Conference Room  
Durango, CO  
2/22/2018 09:00 A.M.

## Minutes

**Attendance:** Ann Bruzzese, Shere Byrd, Gwen Lachelt, Karin Daniels - via phone, Michael Whiting - via phone, Michael Goldman – Legal Counsel

**Staff Attending:** Liane Jollon, Executive Director; Brian Devine, Water Quality Program Manager; Sherri Dugdale, Health Protection Director; Kate Jones, Thriving Youth Supervisor; Kalisha Crossland, Care Coordination Manager; Sylvan Watson, Executive Assistant and Clerk to the Board

- I. CALL TO ORDER: 9:04 A.M.**
- II. APPROVAL OF AGENDA & CONTENT:** Executive Director requested that item Xa be moved to IXc due to new information received within the last twenty-four hours. Discussion about appropriateness of this move. Legal counsel advised that the move will not have a negative effect. Shere Byrd moved to change and approve, Gwen Lachelt seconded, agenda approved.
- III. PUBLIC HEARING:** none
- IV. IDENTIFICATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST:** Board member Gwen Lachelt identified that she knows the individuals on agenda item IXb but this will not affect her decision on the matter.
- V. OPEN REGULAR MEETING**
- VI. PUBLIC COMMENT:** no public comment.
- VII. STAFF PRESENTATION**
  - a. Thriving Youth Programs (TYP) February - Kate Jones, Thriving Youth Supervisor, presented the program summary. Liane noted for the Board that Kate has been selected to serve on the State Committee for the Public Health Improvement Plan.
  - b. Care Coordination Services (CCS) January - Kalisha Crossland, Care Coordination Manager, presented the program summary.
  - c. Women Infants and Children (WIC) video was not shown. A link to the video online will be sent to board members.
- VIII. CONSENT ITEMS**
  - a. Approval of Minutes for Special Board of Health meeting held on 18 January 2018: Ann requested the minutes be amended to reflect that the Board entered into Executive Session for purposes of receiving legal advice on specific legal questions as permitted by C.R.S. Section 24-6-402(4)(b), and C.R.S. Section 24-6-402(4)(f)(1).
  - b. Health Management Associates (HMA) Collective Impact Contract.
  - c. Remodel of Environmental Health office space.Shere Byrd moved to approve all consent items as designated on the agenda, with amendment language added, Michael Whiting seconded, motion passed.
- IX. ITEMS TO BE CONSIDERED FOR DECISION**
  - a. December 2017, January 2018 Financial Reports by Finance Committee. Shere Byrd reviewed the Finance Committee meeting for the Board. The Board discussed unspent funds. Executive Director reminded the Board that talks with Archuleta County are continuing. Shere moved to accept the financial reports for

December 2017 and January 2018, Gwen Lachelt seconded, motion passed.

- b. Variance Request for Permit Approval of an On-Site Wastewater Treatment System with Reduced Setbacks by Brian Devine. Brian presented and reviewed the variance request for the Board. Shere Byrd moved to approve the variance request as recommended by staff, Gwen Lachelt seconded, motion passed, staff recommendation for variance approved.
- c. Board of Health Officer nominations. Liane Jollon reviewed the slate nominated in a previous Board discussion: Bob Ledger was nominated for Chair, Ann Bruzzese was nominated for Vice-Chair, and Terryl Peterson was nominated to serve as Treasurer. No Secretary was nominated due to having a Clerk to the Board that fills that role. The Board discussed the slate. Shere moved to accept the nominated slate as stated, Karin seconded, motion passed.
- d. Update on a Cease and Desist Order by Brian Devine. Executive Director reviewed the Order for the Board. Brian provided updated information and addressed the Board's questions. The Board requested documentation in the minutes that BOH has received the detailed report, received staff information that nothing has been found within SJBPH jurisdiction regarding potential harm to water quality or communicable diseases, BOH believes C&D order to have expired thereby needing no additional BOH work, BOH feels there is no jurisdiction to take any other action at this time. Board members agreed. Liane stated La Plata County has requested more work be done by SJBPH. SJBPH will participate in joint inspections and collaborative enforcement with LPC if there is something found within SJBPH jurisdiction. Legal counsel clarified that C&D orders per state statute require action within 30 days. The Board accepted presented information. No other action taken.

**X. REPORTS**

- a. Executive Director and Staff Reports by Liane Jollon. Liane presented and reviewed the reports for the Board.
- b. Executive/Personnel Committee Update by Bob Ledger and Ann Bruzzese. No report.

**XI. NEXT REGULAR BOARD MEETING**

**3/29/2018 9:00 a.m., Columbine Room, 281 Sawyer Drive, Durango, CO**

**XII. EXECUTIVE SESSION.** The Board reserves the right to hold Executive Session in accordance with C.R.S. Section 24-6-402(4)(b), and C.R.S. Section 24-6-402(4)(f)(1). The Board did not enter into Executive Session.

**XIII. OTHER BUSINESS**

- a. Community Health Assessment (CHA) Survey reminder to share with your networks; invite Kristin to events to promote.
- b. SJBPH 70<sup>th</sup> Anniversary parties: March 29, 2018, Durango Public Library; April 12, 2018, Ross Aragon Community Center, Pagosa Springs.
- c. Potential future discussions with La Plata County and City of Durango regarding SJBPH participation in homelessness efforts. Board member asked for an assessment of SJBPH requirements for such participation.

**XIV. ADJOURN: 10:52 A.M.**