

2019

Proposed

Budget

and

2018 Supplemental Budget

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2019 Budget Message

San Juan Basin Public Health (SJBPH) is a local district public health agency (LPHA) serving Archuleta and La Plata Counties, and governed by a seven-member local Board of Health, serving all residents of La Plata and Archuleta counties. For over 70 years, SJBPH has improved the health and environment of the Southwest Colorado community. San Juan Basin Public Health believes in the fundamental right of each individual to attain his or her fullest potential of health.

SJBPH's mission is to protect human and environmental health and to inspire well-being in our community. SJBPH's vision is that we are leaders aiming to achieve healthy communities and health equity. SJBPH works to reflect the diverse communities within which we operate and through this work, demonstrate our organizational values of: Compassion, Health Equity, Integrity, Respect, and Stewardship.

As an LPHA, San Juan Basin Public Health provides the following Core Public Health Services as identified by the State Board of Health:

- Assessment, Planning, and Communication
- Vital Records and Statistics
- Communicable Disease Prevention, Investigation, and Control
- Prevention and Population Health Promotion
- Emergency Preparedness and Response
- Environmental Health
- Administration and Governance

SJBPH's statutory obligations are to monitor, investigate, communicate, and address human and environmental health conditions in the agency's jurisdiction, as resources allow.

SJBPH's budget continues to reflect the agency's commitment to fulfilling its statutory requirements as well as responding to the shifting needs of the communities in its jurisdiction. SJBPH's 2019 budget includes six areas of priority:

1. Investments in our workforce
2. Continue to increase capacity in Environmental Health
3. Increased capacity in Early Childhood Interventions
4. Continue work in Suicide Prevention
5. Increase capacity in Communications
6. Increase capacity to address areas indicated in our Public Health Improvement Process

Respectfully submitted,

Liane Jollon
Executive Director, R.N.

Board of Health Members

Name	Role on Board	Business Affiliation	Area of Expertise	Term Expires
Robert Ledger	President	Community Volunteer	Retired City Manager/Local Government	6/26/2019
Ann Bruzzese	Board Member	Chief Administrative Officer, Pagosa Springs Medical Center	Non-profit	11/17/2021
Shere Byrd	Board Member	Professor, Dept. of Biology	Education	6/30/2020
Karin Daniels	Board Member	Community Volunteer	Administration	6/30/2020
Gwen Lachelt	Board Member	La Plata County Commissioner	Commissioner	Continuous
Terryl Peterson	Board Member	Terryl Peterson CFO Services, LLC	Financial	4/28/2021
Michael Whiting	Board Member	Archuleta County Commissioner	Commissioner	Continuous

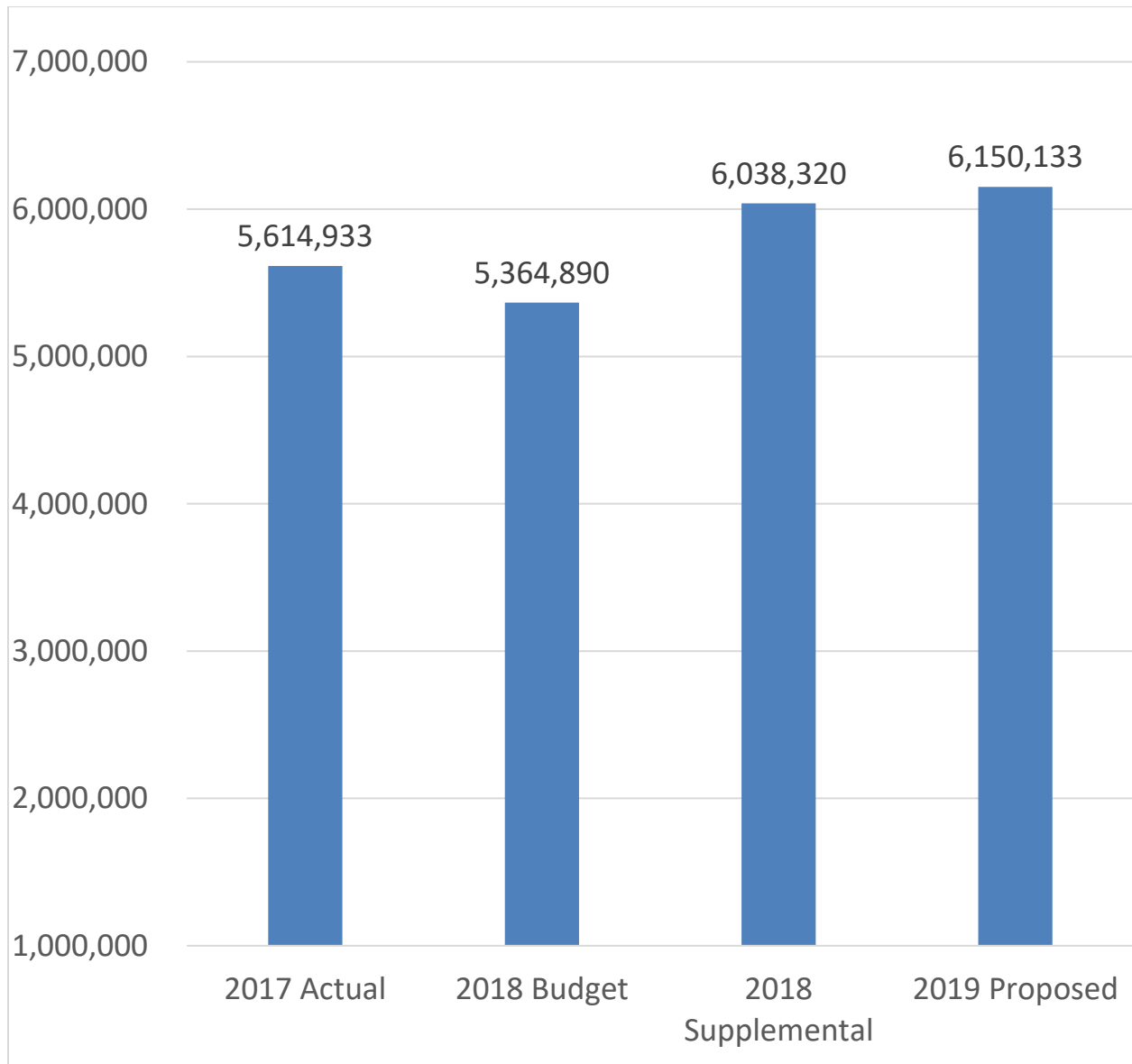
Budget Calendar

<u>Date</u>	<u>Event/Activity</u>
January	Start of Fiscal Year; Directors begin planning the budget for the next year.
May	Board of Health (BOH) to establish goals for 2019.
June	Kick Off Meeting with Program Managers and Division Directors which includes budget instructions and calendar.
July	Deputy Director Administrative Services meets with Program Managers and Division Directors to complete first draft of budget. Executive Team review draft budget prior to submission to Board of Health.
August	Review Draft budget with BOH Finance Committee and BOH Submit Draft Budget and application to both La Plata and Archuleta Counties.
September	Review Draft budget with BOH Finance Committee and BOH
October	Review Draft budget with BOH Finance Committee and BOH Executive Director and Deputy Directors meet with La Plata and Archuleta County commissioners to present the proposed budget. Publish "Notice of Budget".
November	Public Hearing for final proposed budget. Budget approved and appropriated at regularly scheduled Board of Health Meeting.
December	Budget must be adopted by Board of Health by December 31.
January	Certified copy of the adopted budget must be filed with Colorado Department of Local Affairs (DOLA).

SAN JUAN BASIN public health

The public and environmental health agency for Archuleta and La Plata counties

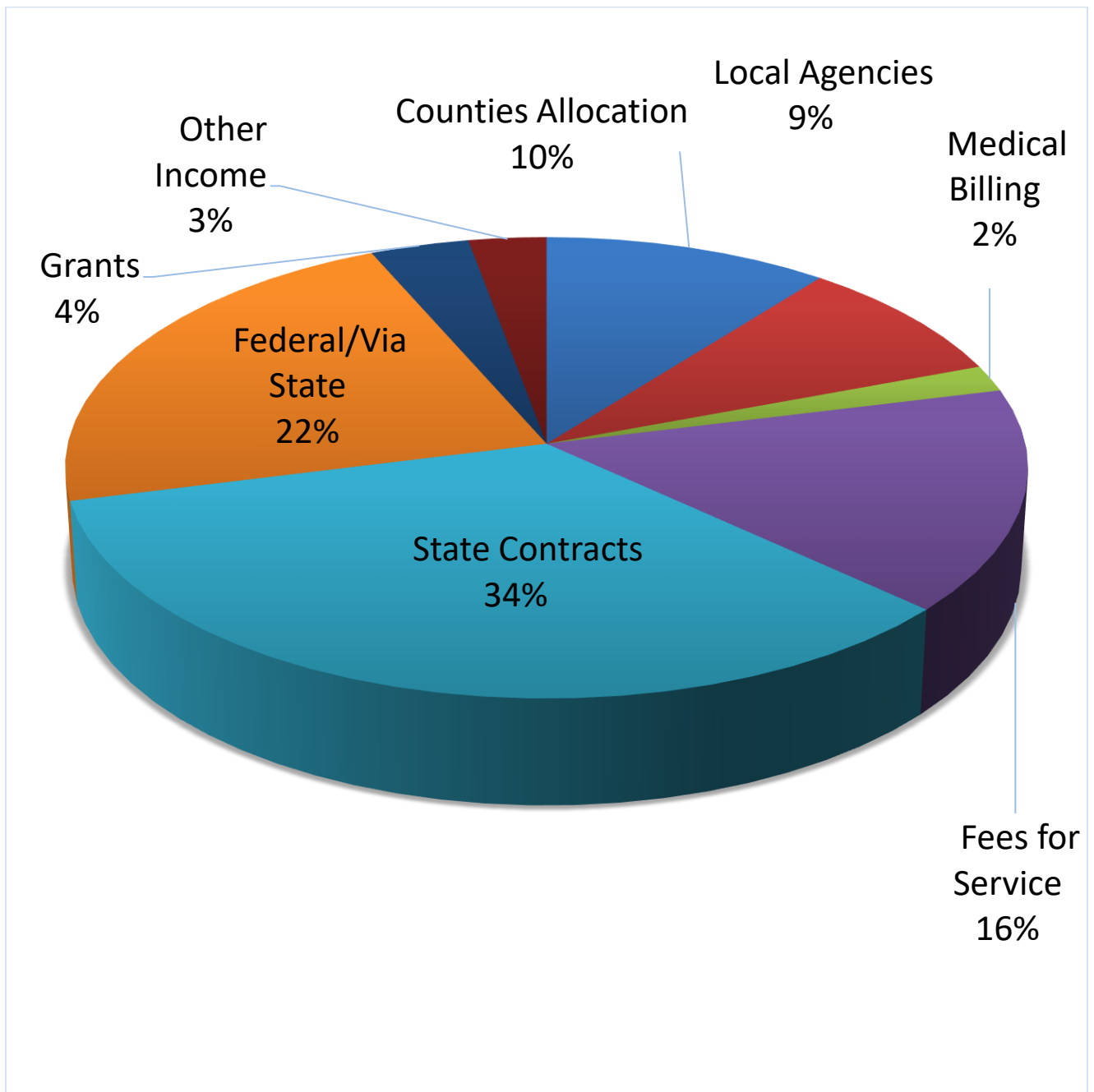
Revenue Comparison by Year



SAN JUAN BASIN public health

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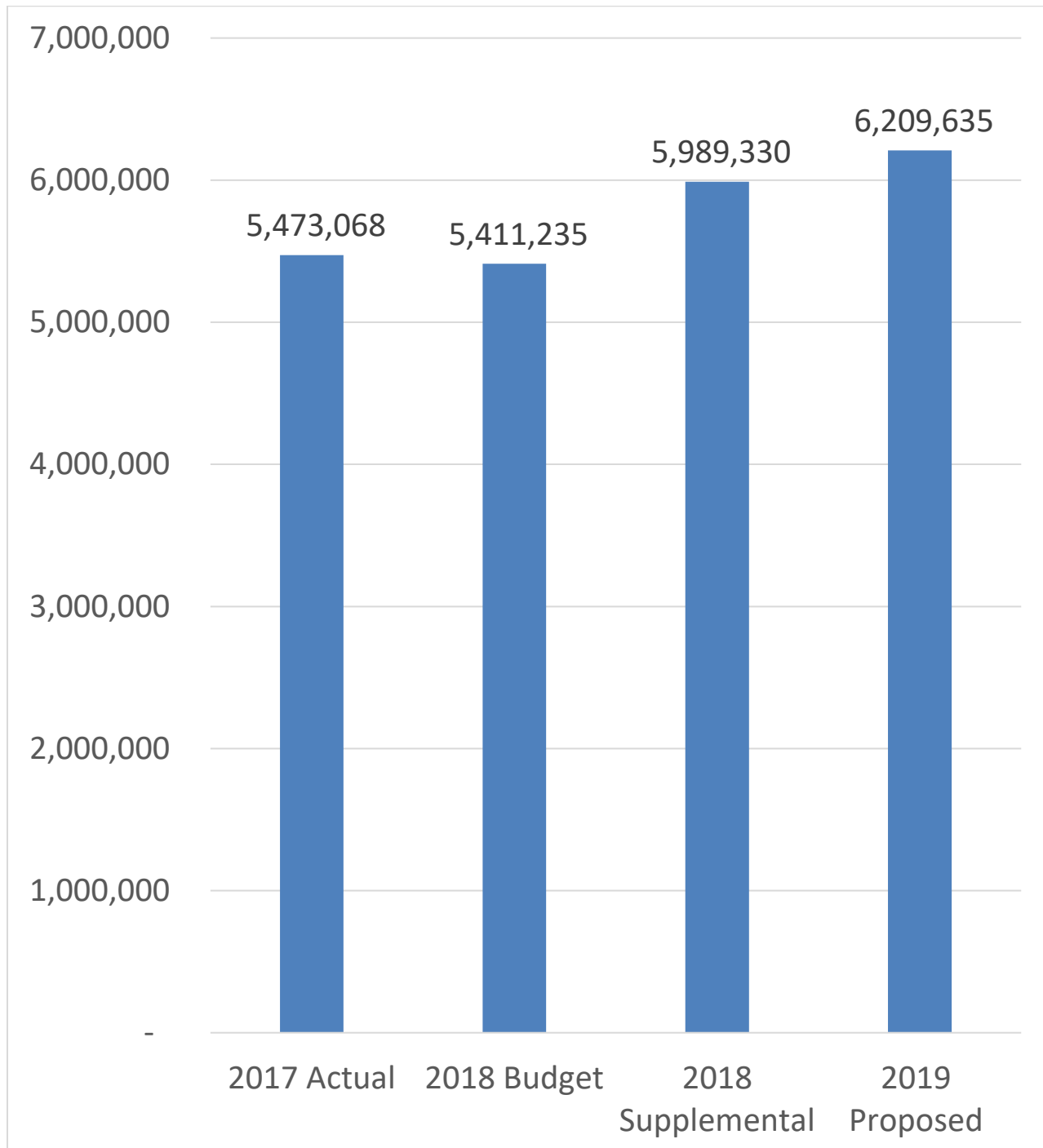
2019 Budgeted Revenues



SAN JUAN BASIN public health

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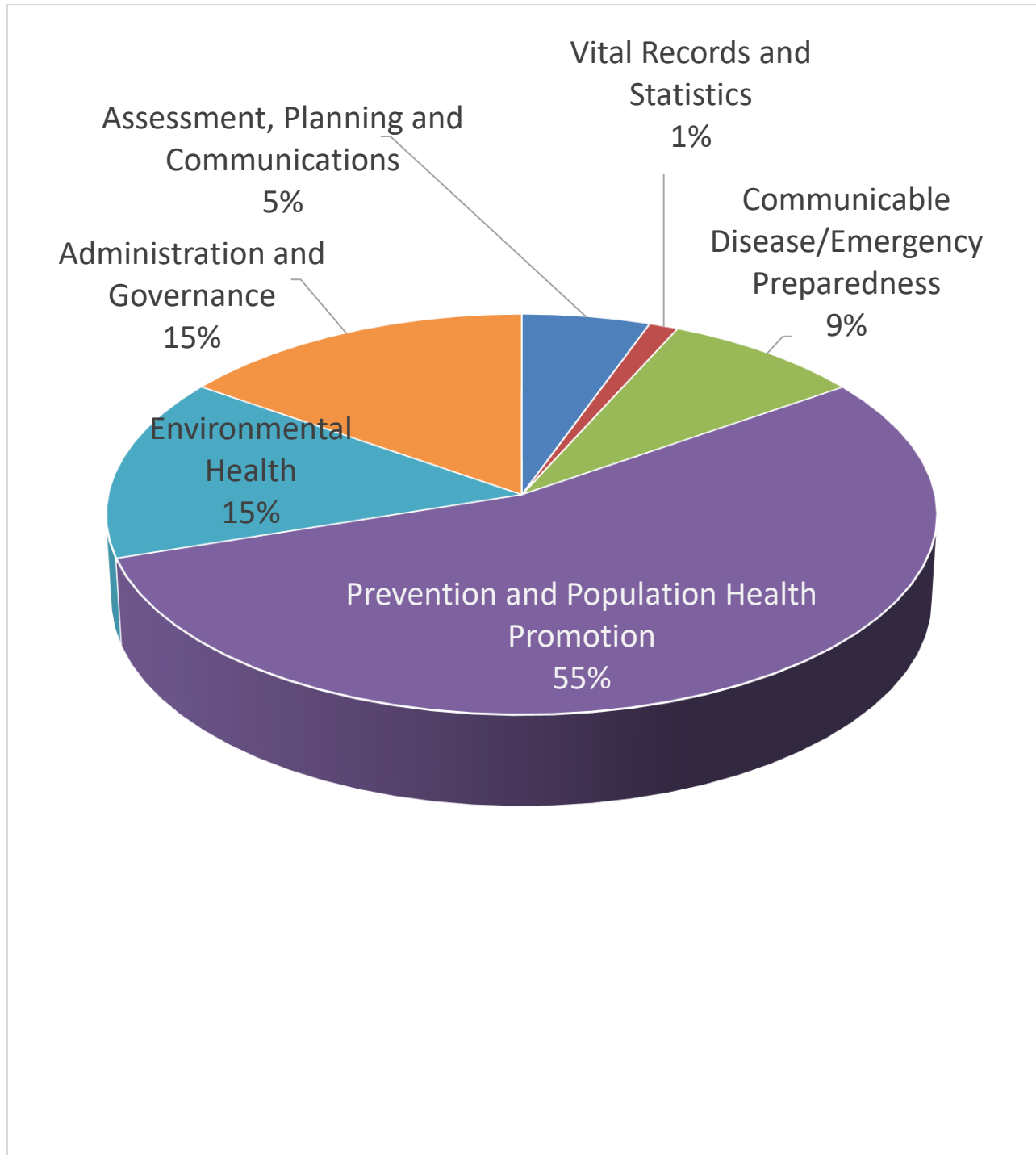
Expense Comparison by Year



SAN JUAN BASIN public health

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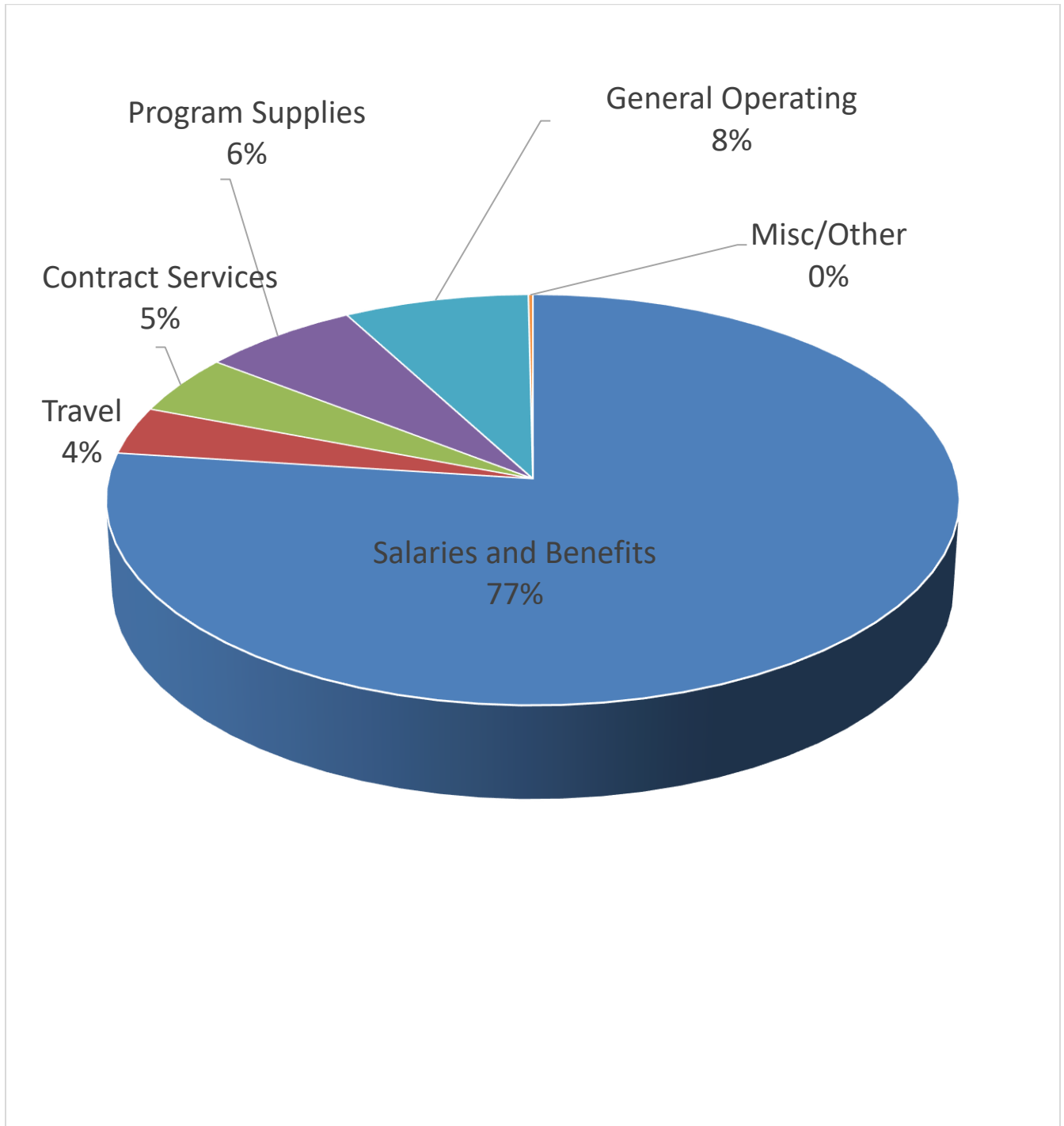
2019 Budget Expenses by Core Service



SAN JUAN BASIN public health

The public and environmental health agency for Archuleta and La Plata counties

2019 Budget Expenses by Budget Category



2019 Proposed Budget - Summary
2018 Proposed Supplemental Budget - Summary

	2017 Actual	2018 BOH Approved Budget	2018 Supplemental Budget	2019 Proposed Budget
Revenues				
Program Contracts and Grants				
Counties Allocation	645,430	645,429	645,430	651,910
Local Agencies	467,611	381,525	518,024	535,465
State Contracts	1,786,522	1,647,104	1,908,340	2,107,195
Federal Via State Contracts	1,343,751	1,296,596	1,516,789	1,375,610
Grants	228,230	294,793	264,767	226,024
Total Program Contracts and Grants	4,471,544	4,265,447	4,853,350	4,896,204
Charges for Services				
Medical Billing	99,939	101,582	100,043	113,262
Fees for Service	824,790	814,310	870,052	963,090
Total Charges for Services	924,729	915,893	970,094	1,076,352
Miscellaneous/Other				
Donations	4,198	3,144	8,074	7,482
Interest Income	2,847	3,000	2,681	3,500
Other Income	211,615	177,406	204,121	166,595
Total Miscellaneous/Other	218,660	183,550	214,876	177,577
Total Revenues	5,614,933	5,364,890	6,038,320	6,150,133
Expenditures				
Current				
Salaries and Benefits	3,925,024	4,247,008	4,266,501	4,783,785
Travel	169,758	158,011	217,743	232,254
Contract Services	219,968	229,628	326,722	289,944
Program Supplies	489,948	333,908	442,111	411,486
General Operating	505,645	436,990	524,006	480,416
Misc/Other	6,913	5,690	12,416	11,750
Total Current	5,317,256	5,411,235	5,789,499	6,209,635
Capital Outlay	155,812	-	199,831	-
Total Expenditures	5,473,068	5,411,235	5,989,330	6,209,635
Change in Net Position	141,865	(46,346)	48,990	(59,502)

2019 Proposed Budget - Summary
2018 Proposed Supplemental Budget - Summary

	2017 Actual	2018 BOH Approved Budget	2018 Supplemental Budget	2019 Proposed Budget
Beginning Fund Balance	2,120,919	2,075,831	2,283,119	2,332,109
Change in Fund Balance	162,200	(46,345)	48,990	(59,502)
Ending Fund Balance	2,283,119	2,029,486	2,332,109	2,272,607
Total Fund Balance Contingency	1,482,438	2,120,919	2,120,919	2,283,119

San Juan Basin Public Health is not party to any lease-purchase agreements.

San Juan Basin Public Health budgetary basis of accounting is modified accrual.

We hereby certify this document is a true and accurate copy of the 2019 Budget and 2018 Supplemental Budget for San Juan Basin Public Health.

Adopted, this _____ day of November 2018.

Lesley Marie, Deputy Director Administrative Services

Liane Jollon, Executive Director

Robert Ledger, Chairperson, Board of Health

2019 Proposed Budget - By Core Service
2018 Proposed Supplemental Budget - Core Service
Assessment, Planning and Communications

	2017 Actual	2018 Budget	2018 Supplemental Budget	2019 Proposed Budget
Revenues				
Program Contracts and Grants				
State Contracts	4,640	9,000	7,500	7,500
Federal Via State Contracts	10,000	11,000	11,000	10,000
Grants	5,492	-	-	-
Total Program Contracts and Grants	20,132	20,000	18,500	17,500
Charges for Services				
Fees for Service	313	-	-	-
Total Charges for Services	313	-	-	-
Miscellaneous/Other				
Other Income	1,371	-	1,155	-
Total Miscellaneous/Other	1,371	-	1,155	-
Total Revenues	21,816	20,000	19,655	17,500
Expenditures				
Current				
Salaries and Benefits	221,908	188,323	224,456	285,107
Travel	6,061	4,846	4,970	8,712
Contract Services	968	8,000	3,470	-
Program Supplies	13,483	9,874	12,066	12,379
General Operating	19,979	23,031	21,977	23,464
Misc/Other	-	-	-	-
Total Current	262,399	234,074	266,939	329,662
Indirect Costs	55,423	53,638	56,164	70,053
Total Expenditures	317,822	287,712	323,104	399,715
Change in Net Position	(296,006)	(267,712)	(303,448)	(382,215)

2019 Proposed Budget - By Core Service
2018 Proposed Supplemental Budget - Core Service

Vital Records and Statistics

	2017 Actual	2018 Budget	2018 Supplemental Budget	2019 Proposed Budget
Revenues				
Charges for Services				
Fees for Service	85,467	82,000	88,729	91,547
Total Charges for Services	85,467	82,000	88,729	91,547
Total Revenues	85,467	82,000	88,729	91,547
Expenditures				
Current				
Salaries and Benefits	12,664	44,458	42,370	45,790
Travel	34	2,050	2,074	1,075
Contract Services	71	-	14	-
Program Supplies	19,134	20,500	20,155	20,232
General Operating	8,617	6,378	8,389	7,843
Misc/Other	-	-	-	-
Total Current	40,519	73,386	73,002	74,940
Indirect Costs	8,575	15,440	15,360	15,925
Total Expenditures	49,094	88,827	88,362	90,865
Change in Net Position	36,374	(6,827)	367	682

2019 Proposed Budget - By Core Service
2018 Proposed Supplemental Budget - Core Service
Communicable Disease/Emergency Preparedness

	2017 Actual	2018 Budget	2018 Supplemental Budget	2019 Proposed Budget
Revenues				
Program Contracts and Grants				
State Contracts	20,402	14,750	104,648	235,587
Federal Via State Contracts	275,920	333,255	447,767	357,590
Grants	466	-	-	-
Total Program Contracts and Grants	296,788	348,005	552,415	593,177
Charges for Services				
Fees for Service	119	-	-	-
Total Charges for Services	119	-	-	-
Miscellaneous/Other				
Interest Income	-	-	-	-
Other Income	1,509	-	2,009	-
Total Miscellaneous/Other	1,509	-	2,009	-
Total Revenues	298,415	348,005	554,424	593,177
Expenditures				
Current				
Salaries and Benefits	152,803	208,610	269,422	319,807
Travel	18,946	8,000	25,636	34,784
Contract Services	2,252	63,978	129,024	108,940
Program Supplies	37,664	3,021	29,320	24,063
General Operating	21,500	12,714	22,215	27,691
Misc/Other	-	-	-	-
Total Current	233,165	296,324	475,616	515,284
Indirect Costs	48,954	62,347	100,033	109,498
Total Expenditures	282,119	358,671	575,649	624,782
Change in Net Position	16,296	(10,666)	(21,226)	(31,605)

2019 Proposed Budget - By Core Service 2018 Proposed Supplemental Budget - Core Service *Prevention and Population Health Promotion*

	2017 Actual	2018 Budget	2018 Supplemental Budget	2019 Proposed Budget
Revenues				
Program Contracts and Grants				
Counties Allocation	-	-	-	-
Local Agencies	467,611	420,483	518,024	535,465
State Contracts	1,590,910	1,434,630	1,613,850	1,670,826
Federal Via State Contracts	1,019,391	952,341	1,045,553	987,275
Grants	222,272	255,835	264,767	226,024
Total Program Contracts and Grants	3,300,184	3,063,289	3,442,194	3,419,590
Charges for Services				
Medical Billing	99,939	101,582	100,043	113,262
Fees for Service	105,034	110,055	121,487	121,465
Total Charges for Services	204,973	211,638	221,530	234,727
Miscellaneous/Other				
Donations	4,198	3,144	8,074	7,482
Interest Income	-	-	-	-
Other Income	10,131	5,915	4,092	-
Total Miscellaneous/Other	14,328	9,059	12,165	7,482
Total Revenues	3,519,486	3,283,985	3,675,889	3,661,799
Expenditures				
Current				
Salaries and Benefits	2,348,376	2,372,940	2,448,195	2,578,142
Travel	76,746	77,005	116,300	103,585
Contract Services	73,267	77,160	107,936	94,143
Program Supplies	324,780	210,213	296,088	263,564
General Operating	280,323	243,941	287,401	248,626
Misc/Other	400	1,691	33	-
Total Current	3,103,891	2,982,950	3,255,953	3,288,060
Indirect Costs	642,545	623,223	685,380	698,713
Capital Outlay	-	-	-	-
Total Expenditures	3,746,436	3,606,173	3,941,333	3,986,773
Change in Net Position	(226,950)	(322,188)	(265,444)	(324,974)

2019 Proposed Budget - By Core Service
2018 Proposed Supplemental Budget - Core Service

Environmental Health Services

	2017 Actual	2018 Budget	2018 Supplemental Budget	2019 Proposed Budget
Revenues				
Program Contracts and Grants				
Counties Allocation	4,844	4,843	4,843	4,844
State Contracts	90	17,914	10,434	20,276
Federal Via State Contracts	38,440	-	12,468	20,744
Total Program Contracts and Grants	43,374	22,757	27,745	45,864
Charges for Services				
Fees for Service	631,877	622,255	659,397	750,078
Total Charges for Services	631,877	622,255	659,397	750,078
Miscellaneous/Other				
Other Income	-	-	7,899	-
Total Miscellaneous/Other	-	-	7,899	-
Total Revenues	675,251	645,012	695,042	795,942
Expenditures				
Current				
Salaries and Benefits	503,583	577,956	575,022	702,255
Travel	21,962	25,739	21,813	36,895
Contract Services	20,875	6,200	13,507	8,200
Program Supplies	54,433	76,434	72,286	79,659
General Operating	55,838	56,208	54,020	61,569
Misc/Other	-	-	-	-
Total Current	656,691	742,536	736,648	888,578
Indirect Costs	134,793	156,230	155,105	188,822
Total Expenditures	791,484	898,766	891,753	1,077,400
Change in Net Position	(116,233)	(253,754)	(196,712)	(281,458)

2019 Proposed Budget - By Core Service
2018 Proposed Supplemental Budget - Core Service
Administration and Governance

	2017 Actual	2018 Budget	2018 Supplemental Budget	2019 Proposed Budget
Revenues				
Program Contracts and Grants				
Counties Allocation	640,586	640,586	640,587	647,066
State Contracts	170,480	170,810	171,908	173,006
Federal Via State Contracts	-	-	-	-
Grants	-	-	-	-
Total Program Contracts and Grants	811,066	811,396	812,495	820,072
Charges for Services				
Fees for Service	1,980	-	438	-
Total Charges for Services	1,980	-	438	-
Miscellaneous/Other				
Donations	-	-	-	-
Interest Income	2,847	3,000	2,681	3,500
Other Income	198,605	171,491	188,967	166,595
Total Miscellaneous/Other	201,452	174,491	191,648	170,095
Total Revenues	1,014,498	985,887	1,004,581	990,167
Expenditures				
Current				
Salaries and Benefits	685,690	854,722	707,037	852,684
Travel	46,009	40,371	46,949	47,203
Contract Services	122,535	74,290	72,770	78,661
Program Supplies	40,454	12,175	12,196	11,590
General Operating	119,390	94,729	130,003	111,223
Misc/Other	6,513	5,550	12,383	11,750
Total Current	1,020,591	1,081,837	981,338	1,113,111
Indirect Costs	(890,290)	(910,878)	(1,012,042)	(1,083,011)
Capital Outlay	155,812	140	199,831	-
Total Expenditures	286,113	171,098	169,127	30,100
Change in Net Position	728,385	814,789	835,454	960,067