

Regular Meeting of the Board of Health  
Columbine Conference Room  
Durango, CO  
2/28/2019 09:00 A.M.

MINUTES

**Attendance:** Bob Ledger, Chair; Ann Bruzzese, Vice Chair; Terryl Peterson, Treasurer; Shere Byrd, Board Member; Gwen Lachelt, Board Member; Alvin Schaaf, Board Member; Michael Goldman, Attorney; Liane Jollon, Executive Director; Kathryn Ross, Clerk to the Board

**SJBPH Attendance:** Lesley Marie, Deputy Director of Administrative Services; Sherri Dugdale, Health Protection Division Director; Kristin Pulatie Director of Assessment and Planning; Tiffany Switzer, Director of Prevention Services; Claire Ninde, Director of Communications; Claire Macpherson, Consumer Protections Program Manager

**I. CALL TO ORDER 9:04 AM.**

**II. APPROVAL OF AGENDA & CONTENT**

- a. Board and staff had discussion around adding an item that would give staff permission to negotiate a contract up to \$82,000 for Pagosa office remodel. Staff had concerns around timeliness and therefore asked the Board for an additional item for decision. Rather than amending the agenda to include additional item for decision, Board directed staff to bring contract back for board decision after negotiation.

**III. PUBLIC HEARING**

- a. None.

**IV. IDENTIFICATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST**

- a. No potential or perceived conflicts of interest.

**V. OPEN REGULAR MEETING 9:09 AM**

**VI. PUBLIC COMMENT**

- a. No members of the public were in attendance.

**VII. STAFF PRESENTATION**

- a. Administrative Services Division by Lesley Marie
  - i. Board members asked questions about birth and death certificates.

**VIII. CONSENT ITEMS**

- a. Approval of Minutes from January 2019.
  - i. Gwen Lachelt attended the January Board meeting and the January minutes need to be corrected to reflect that.
  - ii. Misspelling of the name Brian needs correction.
- b. STI\_HIV Grant Change Fund Letter #2
- c. Title X Family Planning Program – Contract Amendment #2 (STD)
- d. Title X Family Planning Program – Contract Amendment #3

Ann moved to approve consent items with the corrections to the January minutes, Shere seconded, Board approved unanimously.

**IX. ITEMS TO BE CONSIDERED FOR DECISION**

- a. Financial Reports by Finance Committee
  - i. Finance Committee (FC) member reported to the Board that we are one month into the fiscal year and thus far everything is on track. FC member reminded Board of upcoming 2018 Audit,

- dates and processes. FC meeting will be held at the same time as when the auditors are scheduled to be at SJBPH.
- ii. Bob thanked FC members for their work for the Board of Health.
  - iii. Gwen moved to accept, Terryl seconded, Board accepted unanimously.
- b. University of Colorado (CU) Medicine Professional Employee Lease Agreement for Pediatric Specialty Care Clinics by Liane Jollon
- i. Board asked clarifying questions about implementation of program and fiscal impact. Staff responded that program assists families in need of pediatric specialty care. SJBPH formerly received contract and funding through CDPHE, but now is receiving contract from the University of Colorado.
  - ii. Ann moved to approve, Shere seconded, Board approved unanimously.
- c. Renewal of Care Coordination Community Integration Agreement with Rocky Mountain Health Plans (RMHP) by Liane Jollon
- i. Board asked clarifying questions about implementation of program and fiscal impact. Staff responded that this program is funded by Regional Accountable Entity (RAE). Discussion followed about Regional Care Collaborative Organization (RCCO) and RAE transition and capitation payment models used by behavioral health organizations.
  - ii. Shere moved to approve, Terryl seconded, Board approved unanimously.
- d. Public Health Improvement Plan (PHIP) Language by Kristin Pulatie
- i. Gwen asked if wording is by statute. Liane responded that the PHIP is required by statute, however, the language is decided by the organization. Wording is not by statute.
  - ii. Terryl moved to approve, Gwen seconded, Board approved unanimously.

## X. REPORTS

- a. Communication Plan for Community Health Assessment (CHA) & Public Health Improvement Plan (PHIP) by Kristin Pulatie
- i. Board member asked about similarities of responses to CHA across the state. Liane responded that many responses across the state were similar.
  - ii. Board member asked about communication and outreach to the community. Kristin responded that SJBPH will communicate through media releases, interviews, changes to the SJBPH website, and social media posts. Additionally, SJBPH will be having a Public Health week celebration the first week of April.
  - iii. Board member asked about outreach to various populations in the community. Liane asked Board to send any recommendations or suggestions of places to present the PHIP to continue outreach throughout the community.
- b. Changes to the Colorado Retail Food Rules and Regulations by Claire Macpherson
- i. Board asked about turnover at food establishments. Claire explained the idea of creating a food safety culture as being helpful to addressing that and the requirement for establishments to have a “person in charge”.
  - ii. Board member asked if grocery stores and meat packers get inspected. Claire responded yes.
  - iii. Board member asked about new regulations and responses to food establishments with multiple violations. Staff responded that new regulations allow for more focus on imminent health hazards and less time spent on issues that are less critical. Once an establishment hits specific marks, the penalties can entail closing the establishment and/or paying fines.
- c. Executive Director and Staff Reports by Liane Jollon
- i. Gwen will share the Burn Area Emergency Response (BAER) Team maps with Liane.
  - ii. Board and Liane engaged in discussion around Title X funding and possible changes in the future.

- iii. National Public Health week is first week of April. Staff will send invite to Board members to put on calendars.
- d. Executive/Management/Personnel Committee Updates by Bob Ledger and Ann Bruzzese
  - i. No updates.
- XI. EXECUTIVE SESSION.**
  - a. The Board did not enter Executive Session.
- XII. OTHER BUSINESS**
  - a. Liane handed out graduation invitations to the Board.
- XIII. NEXT REGULAR BOARD MEETING (ITEM FOR DECISION)**
  - 3/28/2019 9:00 a.m., Columbine Room, 281 Sawyer Drive, Durango, CO**
    - a. Liane reminded Board that she will be graduating during the next regularly scheduled Board meeting. Board decided to cancel March meeting and reconvene at the regularly scheduled Thursday, April 25<sup>th</sup> meeting.
    - b. Board member added that she would like to have conversation about moving Board meetings to every other month. Staff agreed to bring Board meeting frequency as a decision item to the next Board of Health meeting in April.
    - c. Ann moved to approve, Alvin seconded, Board approved unanimously.
- XIV. ADJOURN 10:58 AM**

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