

# Regular Meeting of the Board of Health

Thursday, December 12, 2019 at 9:30 am

Larkspur Training Room, 281 Sawyer Drive, Durango, CO

## AGENDA

1. Call to Order
2. Roll Call
3. Identification of Potential or Perceived Conflicts of Interest
4. Approval of Agenda & Content
5. Public Hearing

- a. 2019 Supplemental Budget and 2020 Budget

**Attachments:**

- 2019 Supplemental and 2020 Final Budget (2019\_Supplemental\_and\_2020\_Final\_Budget.pdf)

6. Approval of 2019 Supplemental and 2020 Budgets

- a. Approval of 2019 Supplemental Budget and Appropriation

**Attachments:**

- Resolution to Adopt 2019 Supplemental Budget and Appropriation (Resolution\_2019\_Supplemental\_Budget\_and\_Appropriation.pdf)

- b. Approval of 2020 Budget

**Attachments:**

- Resolution to Adopt 2020 Budget (Resolution\_to\_Adopt\_2020\_Budget.pdf)

- c. Approval to appropriate 2020 Sums of Money

**Attachments:**

- Resolution to appropriate 2020 Sums of Money (Resolution\_to\_Appropriate\_2020\_Sums\_of\_Money.pdf)

7. Public Comment

This is an opportunity to make comment and/or address the Board of Health on matters not on this agenda. Persons wishing to address the Board need to notify the

Clerk prior to the start of the meeting. All public comments shall be limited to matters not on the posted agenda, under the jurisdiction of the Board, and shall be expressly limited to three (3) minutes per person. The Board is not required to respond to or discuss public comments. No action will be taken at this meeting on public comments.

## **8. Staff Presentation**

### **a. No staff presentation at this meeting**

## **9. Approval of Minutes**

### **a. Approval of Minutes from October 24, 2019 Meeting**

#### **Attachments:**

- Draft Minutes from October 24, 2019 Meeting (10.24.19\_DRAFT\_Minutes.pdf)

## **10. Consent Items**

The Consent Agenda is intended to allow the Board to approve matters that are considered routine or noncontroversial with a single motion. There will be no separate discussion of these items unless a Board member requests an item be removed from the Consent Agenda. Items removed from the Consent Agenda will be considered under Items to be Considered for Decision.

### **a. Memorandum of Understanding with San Juan County for Public Health Services**

#### **Attachments:**

- Agenda Documentation: Approval of MOU with San Juan County (San\_Juan\_County\_MOU\_2019.pdf)

### **b. Baby and Me Tobacco Free Funding for FY2020**

#### **Attachments:**

- Agenda Documentation: Baby and Me Tobacco Free Funding (Baby\_and\_Me\_Tobacco\_Free\_Funding\_2020.pdf)

### **c. Single Entry Point Home Care Allowance Contract for FY2019-20**

#### **Attachments:**

- Agenda Documentation: Single Entry Point Home Care Allowance Contract (SEP\_HCA\_Contract\_for\_2019-20.pdf)

## **11. Items to be Considered for Decision**

### **a. Finance Committee Report for Month Ending October 31, 2019**

#### **Attachments:**

- Financial Reports for October 2019 (Financial\_Reports\_for\_October\_2019.pdf)

#### **b. Assessment of Civil Penalties in the Retail Food Program in 2020**

##### **Attachments:**

- Agenda Documentation: Assessment of Civil Penalties (Retail\_Food\_Civil\_Penalties.pdf)
- Civil Penalties Matrix (Civil\_Penalty\_Matrix\_for\_Retail\_Food.pdf)

#### **c. 2020 Fee Schedule**

##### **Attachments:**

- Agenda Documentation: Adoption of 2020 Fee Schedule (BOH\_Agenda\_Doc\_-\_Fee\_Schedule\_2020.pdf)
- Proposed 2020 Fee Schedule (2020\_SJBPH\_Fee\_Schedule\_-\_DRAFT.pdf)
- Resolution Adopting 2020 Fee Schedule (Resolution\_Adopting\_2020\_Fee\_Schedule.pdf)

#### **d. Annual Employee Health Insurance Renewal**

##### **Attachments:**

- Agenda Documentation: Annual Health Insurance Renewal for 2020 (2020\_Annual\_Health\_insurance\_renewal.pdf)
- Comparison of Health Insurance Plans (Comparison\_of\_Health\_Insurance\_Plans.pdf)

#### **e. 2019 Audit Engagement Letter**

##### **Attachments:**

- Agenda Documentation: 2019 Audit Engagement Letter (BOH\_Agenda\_Doc\_Audit.pdf)
- FredrickZink 2019 Audit Engagement Letter (FredrickZink\_2019\_SJBPH\_Audit\_Engagement\_Letter.pdf)

#### **f. Schedule of Board of Health Meetings for 2020**

##### **Attachments:**

- Agenda Documentation: 2020 Board of Health Schedule of Meetings (2020\_BOH\_Schedule\_of\_Meetings.pdf)

## **12. Reports**

### **a. Executive Director and Staff Reports**

**Attachments:**

- **Programs Narrative Report Oct-Nov 2019** (Oct-Nov\_2019\_Programs\_Report.pdf)
- **Media Hits Sept-Nov 2019** (MediaHitsSept-Nov19.pdf)
- **Executive Director Meeting Attendance Oct-Nov 2019** (ED\_Meeting\_Attendance\_Oct-Nov\_2019.pdf)
- **Staff Outreach Oct-Nov 2019** (Staff\_Outreach\_Oct-Nov\_2019.pdf)

**b. Executive/Management/Personnel Committee Updates****13. Executive Session**

If requested by the Board for the purpose of receiving legal advice from counsel on specific legal questions in accordance with C.R.S. Section 24-6-402(4)(b); and for the Board to discuss personnel matters pursuant to C.R.S. Section 24-6-402(4)(f)(1).

**14. Other Business****15. Next Regular Board Meeting**

- a. February 27, 2020 at 9:00 a.m., Columbine Room, 281 Sawyer Drive, Durango**

**16. Adjourn**

San Juan Basin Public Health is committed to providing accommodations to enable equal access and full participation in our public meetings. To request special assistance for language or other barriers, please call 970-247-5702 or email us at [communications@sjbpublichealth.org](mailto:communications@sjbpublichealth.org).