

San Juan Basin Health Department

**Annual Financial Statements and
Independent Auditor's Reports**

December 31, 2016

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Report of Independent Certified Public Accountants

Board of Health
San Juan Basin Health Department
Durango, Colorado

We have audited the accompanying financial statements of the governmental activities and the major fund of San Juan Basin Health Department (SJBHD) as of and for the year ended December 31, 2016 and the related notes to the financial statements, which collectively comprise SJBHD's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Audit Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of San Juan Basin Health Department, as of December 31, 2016 and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other-Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise San Juan Basin Health Department's financial statements as a whole. The supplementary information section is presented for purposes of additional analysis and is not a required part of the financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and as also not a required part of the basic financial statements.

The supplementary information as listed in the table of contents is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated June 29, 2017, on our consideration of SJBHD's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering SJBHD's internal control over financial reporting and compliance.



Littleton, Colorado
June 29, 2017

San Juan Basin Health Department Management's Discussion and Analysis (Unaudited) December 31, 2016

Introduction

San Juan Basin Health Department (SJBHD) is a Colorado district health department serving La Plata and Archuleta Counties, as well as contracting to serve other surrounding counties. The governing board (the Board of Health) of SJBHD is made up of one representative County Commissioner from each member county and five non-elected members (three from La Plata County and two from Archuleta County).

Operational Highlights

SJBHD is legally mandated to meet Public Health and Environment Minimum Quality Standards and Core Public Health Services as defined in the Colorado Public Health Act of 2008, C.R.S 25-1-501 (2008 Act) et seq. Mandated State and County funding is needed to meet requirements. In addition SJBHD seeks additional support from other funding sources including Colorado Department of Public Health & Environment, local governments, agencies, foundations, etc.

In accordance with the 2008 Act, SJBHD provides Core Public Health Services in the areas of:

- Assessment, Planning and Communication – Board of Health approved a five-year public health improvement plan to work on obesity, access to care and to enhance the capacity of the organization in assessment and planning.
- Vital Records and Statistics – provides birth and death certificates
- Communicable Disease Prevention, Investigation and Control – monitoring, investigating and treatment of communicable disease issues
- Prevention and Population Health Promotion - programs include clinics (dental, family planning and immunizations), health policy programs, youth substance abuse initiatives, Nurse Family Partnership, Women, Infants and Children (WIC), Options for Long-term Care, worksite wellness, and a variety of care coordination programs.
- Emergency Preparedness and Response – prepares for emergencies with public or environmental health implications
- Environmental Health – work includes protecting air, water, land, and food safety
- Administration and Governance – provides the needed infrastructure and guidance to the organization to allow it to carry out the other core services

Financial Highlights

Increase in cash and cash equivalents by \$286,782, or 17%.

Increase in net position of \$129,797 in comparison to an increase in net position in 2015 of \$468,600.

San Juan Basin Health Department
Management's Discussion and Analysis (Unaudited)
December 31, 2016
(Continued)

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to SJBHD's basic financial statements. SJBHD's financial statements have been prepared in accordance with Governmental Accounting Standards Board (GASB) Statement No. 34 and consists of (1) government-wide financial statements, (2) fund financial statements and (3) notes to financial statements.

Government-wide Financial Statements

The financial statements are designed to provide readers with a broad overview of SJBHD's finances in a manner similar to a for-profit business.

The statement of net position presents information on all of SJBHD's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of SJBHD is improving or deteriorating.

The statement of activities presents information showing how SJBHD's net position changed during the most recent fiscal year. All changes in net position are reported as soon as an underlying event giving rise to the change occurs, regardless of when cash is received or paid.

Fund financial statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. SJBHD, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on current inflows and outflows of available resources, as well as on balances of unrestricted resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

**San Juan Basin Health Department
Management's Discussion and Analysis (Unaudited)
December 31, 2016
(Continued)**

Government-wide Financial Analysis

Condensed Statement of Net Position

SJBHD's net position is the difference between its assets and liabilities reported in the statement of net assets. SJBHD's net position increased by \$129,797, or 4%, to \$3,569,191 in 2016 over 2015.

Table 1: Condensed Government-Wide Statement of Net Position

	December 31,	
	2016	2015
ASSETS		
Current assets	\$ 2,746,639	\$ 2,509,617
Capital assets, net	<u>1,582,264</u>	<u>1,639,286</u>
Total assets	<u>4,328,903</u>	<u>4,148,903</u>
LIABILITIES		
Current liabilities	<u>651,068</u>	<u>495,105</u>
DEFERRED INFLOWS OF RESOURCES		
Unearned revenue	<u>108,644</u>	<u>214,404</u>
Total deferred inflows of resources	<u>108,644</u>	<u>214,404</u>
NET POSITION		
Net investment in capital assets	1,582,264	1,639,286
Unrestricted	<u>1,986,927</u>	<u>1,800,108</u>
Total net position	<u>3,569,191</u>	<u>3,439,394</u>
Total liabilities, deferred inflows of resources and net position	<u>\$ 4,328,903</u>	<u>\$ 4,148,903</u>

**San Juan Basin Health Department
Management's Discussion and Analysis (Unaudited)
December 31, 2016
(Continued)**

Condensed Statement of Activities

Changes in SJBHD's revenues and expenses for 2016 which lead to the increase in net position of \$129,797 are shown in Table 2.

Table 2: Condensed Government-Wide Statement of Activities

	December 31,	
	2016	2015
Revenues		
Program		
Charges for services	\$ 1,017,897	\$ 1,093,213
Operating contracts, grants and contributions	4,096,331	3,758,000
General		
Interest	2,835	1,905
Miscellaneous	<u>49,582</u>	<u>82,011</u>
Total revenues	5,166,645	4,935,129
Program Expenses		
Public health	<u>5,036,848</u>	<u>4,466,529</u>
Change in Net Position	129,797	468,600
Net Position Beginning of Year	<u>3,439,394</u>	<u>2,970,794</u>
Net Position End of Year	<u>\$ 3,569,191</u>	<u>\$ 3,439,394</u>

2016 revenues increased by \$231,516, or 5%, due to increased grant and contract funding in both increases to existing programs and addition of programs.

2016 expenses increased \$570,319, or 13%, due to program changes. SJBHD continues to improve efficiencies within programs, among programs, and in administrative services. This will create cost savings, allowing SJBHD to continue to replenish its fund balance according to Government Finance Officers Association best practices.

As a reminder from 2008 through 2011, SJBHD decreased its fund balance by \$625,988 in order to maintain operations. Beginning in 2012, SJBHD began to reverse this through program changes and cost controls, to continue to achieve the strategic goals of the Board of Health.

San Juan Basin Health Department
Management's Discussion and Analysis (Unaudited)
December 31, 2016
(Continued)

Capital Asset and Debt Administration

Capital Assets

At the end of 2016, SJBHD had \$1,582,264 invested in capital assets, net of accumulated depreciation, as detailed in Note 3 to the financial statements.

Governmental Fund Financial Analysis

The focus of SJBHD's governmental fund is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing SJBHD's financing requirements. In particular, unreserved fund balances may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of December 31, 2016, SJBHD's general fund reported an ending fund balance of \$2,120,919, an increase of \$198,424 or 10%, in comparison to the prior year.

Analysis of Significant Budget Variances

Historically, SJBHD has had to adapt to meet the changing community needs. Demands for service and variations in revenue from fees, grants and contracts is a constant challenge. Utilizing state and county public health support funds, SJBHD has been able to assure continuation of essential programs. SJBHD is legally mandated by the State of Colorado to provide certain services that are not necessarily funded. Budget variances were due largely to unspent salaries and benefits, offset by capital outlay and operating expenses.

Economic Factors

SJBHD is continually adapting to the dynamic economic landscape. State and county funding has remained consistent, while the cost of providing community services has increased. The financial statements have been prepared using values and information currently available to SJBHD.

Contacting SJBHD's Financial Management

This financial report is designed to provide a general overview of SJBHD's finances and to show SJBHD's accountability for the money it receives. Questions about this report and requests for additional financial information should be directed to the Deputy Director, Administrative Services, at 281 Sawyer Drive, Durango, Colorado 81303.

Basic Financial Statements

San Juan Basin Health Department
Government-Wide Statement of Net Position
December 31, 2016

Current Assets	
Cash and cash equivalents	\$ 1,986,979
Accounts receivable, net	507,093
Other current assets	98,108
Restricted cash	<u>154,459</u>
Total current assets	2,746,639
Capital Assets, Net	
	<u>1,582,264</u>
Total assets	<u><u>\$ 4,328,903</u></u>
Current Liabilities	
Accounts payable	\$ 135,612
Accrued payroll and other	<u>515,456</u>
Total current liabilities	<u>651,068</u>
Deferred Inflows of Resources	
Unearned revenue	<u>\$ 108,644</u>
Total deferred inflows of resources	<u>108,644</u>
Net Position	
Net investment in capital assets	1,582,264
Unrestricted	<u>1,986,927</u>
Total net position	<u>3,569,191</u>
Total liabilities, deferred inflows of resources, and net position	<u><u>\$ 4,328,903</u></u>

The accompanying notes are an integral part of these financial statements.

San Juan Basin Health Department
Government-Wide Statement of Activities
For the Year Ended December 31, 2016

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Assets
		Charges for Services	Operating Contracts, Grants and Contributions	Capital Contracts, Grants and Contributions	Governmental Activities
Governmental activities:					
Public health	<u>\$ 5,036,848</u>	<u>\$ 1,017,897</u>	<u>\$ 4,096,331</u>	<u>\$ -</u>	<u>\$ 77,380</u>
General revenues:					
Interest					2,835
Miscellaneous					<u>49,582</u>
Total general revenues					<u>52,417</u>
Change in net position					129,797
Net position - beginning of year					<u>3,439,394</u>
Net position - end of year					<u>\$ 3,569,191</u>

The accompanying notes are an integral part of these financial statements.

San Juan Basin Health Department
Governmental Fund Balance Sheet
and Reconciliation of Fund Balance to Net Position
December 31, 2016

Assets	Total
Cash and cash equivalents	\$ 1,986,979
Accounts receivable, net	507,093
Other current assets	98,108
Restricted cash	<u>154,459</u>
Total assets	<u>\$ 2,746,639</u>
Liabilities	
Accounts payable	\$ 135,612
Accrued payroll and other	<u>381,464</u>
Total liabilities	<u>517,076</u>
Deferred Inflows of Resources	
Unearned revenue	<u>108,644</u>
Total deferred inflows of resources	<u>108,644</u>
Fund Equity	
Nonspendable - Prepaid expenses	61,609
Assigned:	
Implementation Wage Scale	200,000
Facilities	150,000
Fleet replacement	50,000
Equipment replacement	85,000
Self insurance	154,459
Project Reserve	123,412
Committed:	
Accrued vacation	133,992
Emergencies/Disasters	152,132
Operating	<u>1,010,315</u>
Total fund equity	<u>2,120,919</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity	<u>\$ 2,746,639</u>
Total governmental fund equity per above	\$ 2,120,919
Capital assets used in governmental activities are not financial resources, and therefore, not reported in the fund balance sheet. In the statement of net assets, the cost of these assets are capitalized and expensed over their estimated useful lives through annual depreciation	1,582,264
Liabilities, including compensated absences are not payable out of current financial resources, and therefore, are not reported in the fund balance sheet.	
Compensated absences	<u>(133,992)</u>
Net position of governmental activities	<u>\$ 3,569,191</u>

The accompanying notes are an integral part of these financial statements.

San Juan Basin Health Department
Statement of Revenues, Expenditures, and Changes
in Fund Balance—Governmental Fund
For the Year Ended December 31, 2016

Revenues	
Charges for services	\$ 1,017,901
Intergovernmental	3,409,090
Grants	357,795
Interest income	2,835
Other	<u>379,028</u>
Total revenues	<u>5,166,649</u>
Expenditures	
Current	
Salaries and benefits	3,482,292
Travel	154,829
Contract Services	276,974
Operating	1,009,179
Capital outlay	<u>44,951</u>
Total expenditures	<u>4,968,225</u>
Net change in fund balance	<u>198,424</u>
Fund Balances, Beginning of Year	<u>1,922,495</u>
Fund Balances, End of Year	<u><u>\$ 2,120,919</u></u>

The accompanying notes are an integral part of these financial statements.

San Juan Basin Health Department
Reconciliation of the Statement of Revenues, Expenditures
and Changes in Fund Balance—Governmental Fund
to the Statement of Activities
For the Year Ended December 31, 2016

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balance—governmental fund	\$	198,424
<p>Governmental funds report capital outlays as expenditures. In the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense.</p>		
Capital outlay		44,951
Depreciation expense		(101,973)
<p>Compensated absences in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental fund.</p>		
Liability at December 31, 2016		(133,992)
Liability at December 31, 2015		122,387
		122,387
Change in net position of governmental activities	\$	129,797

The accompanying notes are an integral part of these financial statements.

San Juan Basin Health Department

Notes to Financial Statements

December 31, 2016

1. Nature of Operations

San Juan Basin Health Department (SJBHD) is a Colorado district health department serving La Plata and Archuleta Counties, as well as contracting to serve other surrounding counties.

Pursuant to C.R.S. 25-1-508(3)(a), the District Board of Health shall consist of a minimum of five (5) members the exact number to be determined by the SJBHD Appointments Committee (the SJBHD Appointments Committee shall be composed of one member of each of the boards of county commissioners of the counties comprising the District). Except where appointments need to be shorter to stagger terms, full-term appointments shall be for five years.

The Colorado Public Health Act of 2008, C.R.S. 25-1-501 et seq., is the statutory guidance for SJBHD. Effective July 1, 2009, the law established minimum qualifications for directors, core public health services, minimum quality standards for public health and a funding formula for allocating moneys to SJBHD.

2. Summary of Significant Accounting Policies

The financial statements of SJBHD have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The financial statements of SJBHD consist only of the single governmental fund of SJBHD. SJBHD has no financial accountability for any other governmental entity. Financial accountability includes appointment of SJBHD's governing body, imposition of will and fiscal dependency. SJBHD's basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities and fund financial statements which provide a more detailed level of financial information.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place.

San Juan Basin Health Department
Notes to Financial Statements (continued)
December 31, 2016

2. Summary of Significant Accounting Policies (continued)

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available for both exchange and nonexchange transactions. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, SJBHD considers revenues to be available if they are collected within 90 days of the end of the current fiscal period.

Nonexchange transactions, in which SJBHD receives value without directly giving value in return, include grants and donations. On an accrual basis, revenue from grants, certain contracts and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resource is required to be used or the fiscal year when use is first permitted; matching requirements, in which SJBHD must provide local resources to be used for a specific purpose; and expenditure requirements, in which the resources are provided to SJBHD on a reimbursement basis.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable.

Government-wide and Fund Financial Statements

The government-wide financial statements (statement of net position and statement of activities) report information for SJBHD as a whole. Individual funds are not displayed, but the statements are designed to distinguish governmental activities, generally supported by grants and charges for services, from business-type activities. SJBHD does not report any business-type activities.

The statement of net position presents the financial position of the governmental activities of SJBHD as of year-end.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. SJBHD reports only one function, which is public health.

Program revenues include:

- Charges for Service
- Operating Contracts, Grants and Contributions
- Capital Contracts, Grants and Contributions

San Juan Basin Health Department

Notes to Financial Statements (continued)

December 31, 2016

2. Summary of Significant Accounting Policies (continued)

These revenues are subject to externally imposed restrictions to certain program uses.

Other revenue sources not included with program revenues are reported as general revenues of SJBHD. The comparison of direct expenses with program revenues identifies the extent to which the governmental function of public health is self-financing or draws from the general revenues of SJBHD.

Fund Accounting

SJBHD uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. SJBHD only uses governmental funds and has only one such fund, the general fund.

Governmental Funds

Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources of funds and uses the balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purpose for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance.

SJBHD reports the following major governmental fund:

General Fund - The general fund is used to account for all financial resources of SJBHD. The general fund balance is available to SJBHD for any purpose, provided it is expended or transferred according to the general laws of Colorado and the bylaws of SJBHD.

Fund Equity

Fund balance for governmental funds should be reported in classifications that comprise a hierarchy based on the extent to which the government is bound to honor constraints on the specific purposes for which spending can occur. Governmental funds report up to five classifications of fund balance: nonspendable, restricted, committed, assigned, and unassigned. Because circumstances differ among governments, not every government or every governmental fund will present all of these components. The following classifications describe the relative strength of the spending constraints:

- *Nonspendable fund balance* – The portion of fund balance that cannot be spent because it is either not in spendable form (such as prepaid amounts or inventory) or legally or contractually required to be maintained intact.

San Juan Basin Health Department
Notes to Financial Statements (continued)
December 31, 2016

2. Summary of Significant Accounting Policies (continued)

- *Restricted fund balance* – The portion of fund balance that is constrained to being used for a specific purpose by external parties (such as bondholders), constitutional provision, or enabling legislation.
- *Committed fund balance* – The portion of fund balance that can only be used for specific purposes pursuant to constraints imposed by formal action of the government’s highest level of decision-making authority, the Board of Health. The constraint may be removed or changed only through formal action of the Board of Health.
- *Assigned fund balance* – The portion of fund balance that is constrained by the government’s intent to be used for specific purposes, but is neither restricted nor committed. Intent is expressed by the Board of Health to be used for a specific purpose. Constraints imposed on the use of assigned amounts are more easily removed or modified than those imposed on amounts that are classified as committed.
- *Unassigned fund balance* – The residual portion of fund balance that does not meet any of the criteria described above.

If more than one classification of fund balance is available for use when an expenditure is incurred, it is SJBHD’s policy to use the most restrictive classification first.

Net position represents the difference between assets and liabilities. Net position is reported as restricted when it is constrained to being used for a specific purpose by external parties (such as bondholders), constitutional provision, or enabling legislation. All other net positions are reported as unrestricted.

SJBHD applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

Use of Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents

SJBHD considers all liquid investments with original maturities of one year or less to be cash equivalents.

San Juan Basin Health Department
Notes to Financial Statements (continued)
December 31, 2016

2. Summary of Significant Accounting Policies (continued)

Prepaid Items

Payments made to vendors for services that will benefit future periods are recorded as prepaid items using the consumption method, by recording an asset for the prepaid amount and reflecting the expenditure or expense in the year in which services are consumed. At the fund reporting level, an equal amount of fund balance is reserved as this amount is not available for general appropriation.

Capital Assets

Capital assets are recorded at cost at the date of acquisition, or fair value at the date of donation if acquired by gift. SJBHD has set a capitalization threshold at \$5,000. Depreciation is computed using the straight-line method over the estimated useful life of each asset. The following estimated useful lives are being used by SJBHD:

Buildings	40 years
Furniture, fixtures and equipment	3 to 15 years
Vehicles	1 to 5 years

Compensated Absences

SJBHD policies permit most employees to accumulate a total of 15 to 30 days of vacation and 12 days of sick leave benefits per year. Vacation may be realized as paid time off or, at time of separation of service, as a cash payment. A maximum of 40 days of vacation may be accumulated by each employee.

The total compensated absence liability is reported on the government-wide financial statements. Governmental funds report the compensated absence liability at the fund reporting level when due.

Accrued Liabilities and Long-term Obligations

All payables, accrued liabilities, and long-term obligations are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of these funds.

Unearned Revenues

Unearned revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Revenues are deferred for grants, contracts and entitlements received before the eligibility requirements are met (e.g., cash advances).

San Juan Basin Health Department
Notes to Financial Statements (continued)
December 31, 2016

2. Summary of Significant Accounting Policies (continued)

Budgets and Budgetary Accounting

The Board of Health is required to follow these procedures in establishing the budgetary data reflected in the financial statements:

- In accordance with State Statute §29-1-105, C.R.S, prior to September 20, the SJBHD Executive Director submits to the Board of Health a proposed operating budget for the calendar year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them for the upcoming year, along with estimates for the current year and actual data for the two preceding years. The State Statutes require more detailed line item budgets to be submitted in summary form. In addition, more detailed line item budgets are included for administration control. The level of control for the detailed budgets is at the department head or function level.
- Public hearings are conducted to obtain taxpayer comment.
- Prior to December 31, the budget is legally enacted through passage of a resolution.
- Formal budgetary integration is employed as a management control device for the General Fund.
- Appropriations lapse at the end of the year.
- The Board of Health may authorize supplemental appropriations during the year.

Colorado State Constitution Article X, Section 20

SJBHD has concluded that the revenue, spending and debt limitations imposed by Colorado State Constitution Article X, Section 20 (Amendment 1, the `TABOR' amendment) do not apply to them. This conclusion was primarily based on the fact that SJBHD does not impose a mill levy or collect taxes. In its deliberations, the Board of Health and management took under consideration a legal opinion drawing the same conclusion.

San Juan Basin Health Department
Notes to Financial Statements (continued)
December 31, 2016

3. Cash and Investments

The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories. Eligibility is determined by state regulators. Amounts on deposit in excess of federal insurance levels must be collateralized. The eligible collateral is determined by PDPA. PDPA allows the institution to create a single collateral pool for all public funds. The pool for all the uninsured public deposits as a group is to be maintained by another institution or held in trust. The market value of the collateral must be at least equal to 102% of the aggregate uninsured deposits.

The State Commissioners for banks and financial services are required by statute to monitor the naming of eligible depositories and reporting of the uninsured deposits and assets maintained in the collateral pools.

At various times, some or all of SJBHD's bank balances may exceed the FDIC insured limits.

Investments

Custodial credit risk is the risk that in the event of a bank failure, a government's deposits may not be returned to it. SJBHD's deposit policy for custodial credit risk requires compliance with the provisions of state law.

Colorado revised statutes limit investment maturities to five years or less unless formally approved by the Board of Health. Such actions are generally associated with a debt service reserve or sinking fund requirements.

Colorado State Senate Bill 194 requires the County Treasurer of the most populous county to serve as the public health agency's treasurer. Further, C.R.S 25-1-511 mandates that the County Treasurer create a district public health agency fund, segregating public health agency's funds from the county coffers.

The carrying values of deposits are shown in the following captions in the statement of net position:

	Carrying Value	Bank Value
Cash and cash equivalents	\$ 1,986,979	\$ 2,002,282
Restricted cash	<u>154,459</u>	<u>154,459</u>
	<u>\$ 2,141,438</u>	<u>\$ 2,156,741</u>

San Juan Basin Health Department
Notes to Financial Statements (continued)
December 31, 2016

4. Capital Assets

An analysis of the changes in net capital asset during 2016 follows:

	Balance December 31, 2015	Additions	Disposals	Balance December 31, 2016
Capital assets				
Land	\$ 224,627	\$ -	\$ -	\$ 224,627
Buildings	2,183,575	-	-	2,183,575
Furniture and equipment	191,059	-	(52,769)	138,290
Vehicles	177,968	44,951	(51,860)	171,059
Total capital assets	<u>2,777,229</u>	<u>44,951</u>	<u>(104,629)</u>	<u>2,717,551</u>
Less accumulated depreciation				
Buildings	905,835	63,936		969,771
Furniture and equipment	155,025	3,825	(52,769)	106,081
Vehicles	77,083	34,212	(51,860)	59,435
Total accumulated depreciation	<u>1,137,943</u>	<u>101,973</u>	<u>(104,629)</u>	<u>1,135,287</u>
Capital assets, net	<u>\$ 1,639,286</u>	<u>\$ (57,022)</u>	<u>\$ -</u>	<u>\$ 1,582,264</u>

Depreciation expense was \$101,973 for the year ending December 31, 2016 and was charged to governmental activities.

5. Group Health Insurance

SJBHD partially self-insures the cost of employee health care benefits. Stop-loss coverage has been purchased for all claims in excess of \$25,000 per covered individual per plan year. Liabilities on the statement of net position include an accrual for claims that have been incurred but not reported. Claims liabilities are re-evaluated periodically to take into consideration recently settled claims, frequency of claims and other economic and social factors. The claims liability outstanding at December 31, 2016 was \$70,604 and is included in accrued payroll and other on the statement of net position and in the balance sheet. Restricted cash reflected in the accompanying statement of net position and balance sheet at December 31, 2016 includes \$154,459 representing SJBHD's balance in the plan.

San Juan Basin Health Department
Notes to Financial Statements (continued)
December 31, 2016

6. Defined Contribution Plans

SJBHD provides pension benefits for most of its regular employees, full and part-time employees with at least twenty hours a week, through an agent multi-employer public retirement system, the Colorado County Officials and Employee Retirement Association (CCOERA), a defined contribution plan. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. Qualifying employees are required to participate upon completion of one year of employment.

SJBHD has established that employees, upon completion of one year of employment, contribute 5% of the employee's base earnings each month in a 401(a) Plan. SJBHD's matching contributions for each employee and interest allocated to the employee's account are fully vested after five years of continuous plan participation. Contributions for, and interest forfeited by, employees who leave employment before six years of service are used to reduce current contribution requirements. Ten year historical trend information about the plan is available in a separately issued financial report.

SJBHD and the covered employees made the required 5% contribution, amounting to \$98,263 from SJBHD and \$98,263 from employees. Total covered payroll during 2016 was \$1,965,255.

7. Risk Management

SJBHD is exposed to various risks of loss related to limited torts; theft of, damage to, and destruction of assets; errors and omissions and natural disasters for which SJBHD carries commercial insurance. There have been no significant reductions in coverage from the prior year and settlements have not exceeded coverage for the current year or the past three years. In addition, SJBHD is covered by the Colorado Government Immunity Act (C.R.S. 24-10-101 et seq.) This law often protects the state and its political subdivisions from suit for injury suffered by private persons.

San Juan Basin Health Department
Notes to Financial Statements (continued)
December 31, 2016

8. Significant Estimates and Concentrations

Some of SJBHD's patients are covered by government sponsored Medicare or Medicaid programs. The effect of the current economic conditions on government budgets may have an adverse effect on the cash flow from these programs. Further, current economic conditions have made it difficult for certain of our patients to pay for services rendered. As employers make adjustments to health insurance plans, services provided to self-pay and other payers may significantly impact SJBHD's future operating results.

Concentration of Credit Risk

Approximately 53% of net total revenue was derived under federal and state third-party reimbursement programs. These revenues are based, in part, on cost reimbursement principles and are subject to audit and retroactive adjustment by the representative third-party fiscal intermediaries.

9. Subsequent Events

On February 1, 2017, SJBHD changed its name to "San Juan Basin Public Health". The name change better reflects the organization's public health mission: to protect human and environmental health and inspire well-being in the community. All of the organization's programs are available under the new name.

Required Supplementary Information

San Juan Basin Public Health
Statement of Revenue, Expenditures
and Changes in Fund Balance—Actual and Budget
Governmental Fund
For the Year Ended December 31, 2016

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Revenues				
Charges for services	\$ 1,035,427	\$ 1,074,985	\$ 1,017,901	\$ (57,084)
Intergovernmental	3,334,075	3,842,092	3,409,090	(433,002)
Grants	242,886	375,876	357,795	(18,081)
Interest income	-	-	2,835	2,835
Other	<u>95,651</u>	<u>60,976</u>	<u>379,028</u>	<u>318,052</u>
Total revenues	<u>4,708,039</u>	<u>5,353,929</u>	<u>5,166,649</u>	<u>(187,280)</u>
Expenditures				
Current				
Salaries and benefits	3,578,068	3,566,091	3,482,292	83,799
Travel	127,574	153,606	154,829	(1,223)
Contract Services	266,209	423,085	276,974	146,111
Operating	736,188	1,007,315	1,009,179	(1,864)
Capital outlay	<u>-</u>	<u>-</u>	<u>44,951</u>	<u>(44,951)</u>
Total expenditures	<u>4,708,039</u>	<u>5,150,097</u>	<u>4,968,225</u>	<u>181,872</u>
Net change in Fund Balance			<u>\$ 198,424</u>	

Actual expenditures are not to exceed the approved budget. Expenditures for 2016 were less than the final budget by \$181,872.

The accompanying notes are an integral part of these financial statements.

Supplementary Information

**San Juan Basin Health Department
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2016**

Federal Agency/Pass-through Entity/Cluster/Program	CFDA Number	Grant or Identifying Number	Amount
<i>Environmental Protection Agency</i>			
Pass Through: Colorado Department of Public Health and Environment			
Performance Partnership Grants	66.605	16 FEGA 89846	44,603
Cooperative Agreements	66.802		<u>71,571</u>
<i>Total Environmental Protection Agency</i>			<u>116,174</u>
<i>U.S. Department of Health and Human Services</i>			
Pass Through: Colorado Department of Public Health and Environment			
Public Health Emergency Preparedness	93.069	FHJA-OEPR FAAA 16-79737 PO FAAA 2016000000000009864 4500-OEPR FAAA 17-93460	145,499
Environmental Public Health and Emergency Response	93.070	4500-OEPR FAAA 17-93460	3,949
Hospital Preparedness Program and Public Health Emergency Preparedness Aligned Cooperative Agreements	93.074	FHJA-OEPR FAAA 17-86755	94,401
Family Planning Services	93.217	16 FHLA 86091 17 FHLA 86962	51,759
Oral Health Workforce Activities	93.236	16 FHLA 83779 17 FHLA 91613	76,506
Immunization Grants	93.268	IMM FAAA 17 FHHA 90392	15,856
ACA - State Innovation Models Funding for Model Design and Model Testing Assistance	93.624	17 FHLA 92583	21,301
Cancer Prevention and Control Programs for State, Territorial and Tribal Organizations financed in part by Prevention and Public Health Funds	93.752	17 FHLA 92604	5,000
Preventive Health and Health Services Block Grant funded solely with Prevention and Public Health Funds (PPHF)	93.758	PO FAAA 201700004653 PO FAAA 2016000000000005329	33,772
HIV Prevention Activities Health Department Based	93.940	16 FHLA 90753 FHLA - HSCB FAAA 17-91085	26,304
Maternal and Child Health Services Block Grant to the States	93.994	16 FHLA 82755 17 FHLA 92901	32,738

**San Juan Basin Health Department
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2016**

Federal Agency/Pass-through Entity/Cluster/Program	CFDA Number	Grant or Identifying Number	Amount
Pass Through: Colorado Department of Health Care Policy & Financing			
Medical Cluster - Medical Assistance Program	93.778	CMS (CLIN) 15 IHIA 68655 CMS 79359	286,756
Children's Health Insurance Program	93.767		4,281
Pass Through: Colorado Office of Behavioral Health			
Prevention and Treatment of Substance Abuse	93.959	CMS (CLIN)16 IHJA 82544 CMS #17 IHJA 87924	<u>116,129</u>
<i>Total US Department of Health and Human Services</i>			<u>914,251</u>
<i>U.S. Department of Agriculture Food and Nutrition</i>			
Pass Through: Colorado Department of Public Health & Environment			
Special Supplemental Nutrition Program for Women, Infants and Children	10.557	16 FHLA 82529 17 FHLA 93393	245,400
Pass Through: National WIC Association			
National Implementation and Dissemination for Chronic Disease Prevention	93.328		<u>108,083</u>
<i>Total U.S. Department of Agriculture Food and Nutrition</i>			<u>353,483</u>
<i>Default Agency</i>			
Single Entry Point	N/A	14-553760L4 16-IHGA82100	<u>7,518</u>
<i>Total Default Agency</i>			<u>7,518</u>
Total Expenditures of Federal Awards			<u><u>\$ 1,391,426</u></u>

San Juan Basin Health Department

Schedule of Expenditures of Federal Awards

For the Year Ended December 31, 2016

Notes to the Schedule

1. This schedule includes the federal awards activity of San Juan Basin Health Department and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirement of *the Uniform Guidance*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.
2. San Juan Basin Health Department has elected not to use the 10% de minimus indirect cost rate allowed under the Uniform Guidance.
3. Certain federal assistance programs do not involve cash awards to the Department. The State of Colorado has arranged with the District to perform the intake function for the Special Supplemental Nutrition Program for Women, Infants and Children. These value of these noncash vouchers which are redeemed by the state to the participants are made up of the following:

Federal Agency/Pass-through Entity/Cluster/Program	CFDA Number	Grant or Identifying Number	Amount
U.S. Department of Agriculture Food and Nutrition - Colorado			
Department of Public Health and Environment			
Special Supplemental Nutrition Program for Women, Infants and Children	10.557	Value of food vouchers issued	<u>\$ 566,498</u>
U.S. Department of Health and Human Services - Colorado			
Department of Public Health and Environment			
Preventive Health Services - Sexually Transmitted Diseases	93.977	Value of tests performed	6,000
Total noncash award			<u>\$ 572,498</u>

3. Of the federal expenditures presented in this schedule, the Department provided no federal awards to sub-recipients.



**Haynie &
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Certified Public Accountants (a professional corporation)

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INDEPENDENT AUDITOR'S REPORT
ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Health
San Juan Basin Health Department
Durango, Colorado

We have audited the financial statements of San Juan Basin Health Department as of and for the year ended December 31, 2016, and have issued our report thereon June 29, 2017. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered San Juan Basin Health Department's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the San Juan Basin Health Department's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the San Juan Basin Health Department's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the San Juan Basin Health Department's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control over that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether San Juan Basin Health Department's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control over financial reporting and on compliance and other matters, and the results of that testing, and not to provide an opinion on the effectiveness of its internal control over financial reporting or on compliance and other matters. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering San Juan Basin Health Department's internal control over financial reporting and on compliance and other matters. Accordingly, this report is not suitable for any other purpose.



Littleton, Colorado
June 29, 2017



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INDEPENDENT AUDITOR'S REPORT
ON COMPLIANCE WITH REQUIREMENTS APPLICABLE
TO EACH MAJOR PROGRAM AND ON
INTERNAL CONTROL OVER COMPLIANCE

Board of Health
San Juan Basin Health Department
Durango, Colorado

Report on Compliance for Each Major Federal Program

We have audited San Juan Basin Health Department's compliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on each of San Juan Basin Health Department's major federal programs identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs for the year ended December 31, 2016.

Management's Responsibility for Compliance

Compliance with the requirements referred to above is the responsibility of San Juan Basin Health Department's management.

Auditor's Responsibility

Our responsibility is to express an opinion on San Juan Basin Health Department's compliance based on our audit. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200. Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and *the Uniform Guidance* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about San Juan Basin Health Department's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of San Juan Basin Health Department's compliance with those requirements.

Opinion

In our opinion, San Juan Basin Health Department complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major Federal programs for the year ended December 31, 2016.

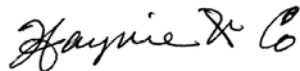
Internal Control Over Compliance

Management of San Juan Basin Health Department is responsible for establishing and maintaining effective internal control over compliance with the compliance requirements referred to above. In planning and performing our audit, we considered San Juan Basin Health Department's internal control over compliance to determine the auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the San Juan Basin Health Department's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a compliance requirement will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses in internal control over compliance. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of *the Uniform Guidance*. Accordingly, this report is not suitable for any other purpose.



Littleton, Colorado
June 29, 2017

San Juan Basin Health Department
Schedule of Findings and Questioned Costs
for the Year Ended December 31, 2016

1. Summary of Auditor's Results

1. The opinion expressed in the independent certified public accountant's report was:
 Unmodified Modified Adverse Disclaimed

2. The independent certified public accountants' report on internal control over financial reporting described:
 Significant deficiency(ies)? Yes No
 Material Weakness(es)? Yes No

3. Noncompliance considered material to the financial statements was disclosed by the audit?
 Yes No

4. The independent certified public accountant's report on internal control over compliance with requirements applicable to major federal awards programs described:
 Significant deficiency(ies)? Yes No
 Material Weakness(es)? Yes No

5. The opinion expressed in the independent certified public accountant's report on compliance with requirements applicable to major federal awards was:
 Unmodified Modified Adverse Disclaimed

6. The audit disclosed findings required to be reported by the Uniform Guidance?
 Yes No

7. SJBHDs major programs were:

Cluster/Program	CFDA Number
Special Supplemental Nutrition Program for Women, Infants, and Children	10.557
Medical Assistance Program	93.778

8. The threshold used to distinguish between Type A and Type B programs as those terms are defined in Uniform Guidance was \$750,000.

9. SJBHD qualified as low-risk auditee as that term is defined in the Uniform Guidance?
 Yes No

San Juan Basin Health Department
Schedule of Findings and Questioned Costs
for the Year Ended December 31, 2016

Findings Required to be Reported by Government Auditing Standards

Reference Number	Finding	Questioned Costs
<hr/>		
None reported.		