

Regular Meeting of the Board of Health  
Seasons Restaurant, 764 Main Ave.  
Durango, CO  
12/20/2018 11:30 A.M.

MINUTES

**Attendance:** Bob Ledger, Chair Person; Ann Bruzzese, Vice Chair; Terryl Peterson, Treasurer; Gwen Lachelt, Board Member; Shere Byrd, Board Member; Michael Whiting, Board Member; Michael Goldman, Attorney.

**SJBPH Staff Attendance:** Liane Jollon, Executive Director; Lesley Marie, Deputy Director of Administrative Services; Laura Warner, Interim Deputy Director of Operations; Sherri Dugdale, Director of Health Protection; Kristin Pulatie, Director of Assessment and Planning; Tiffany Switzer, Director of Prevention Health Services; Claire Ninde, Director of Communications; Kathryn Ross, Executive Assistant and Clerk to the Board.

- I. **CALL TO ORDER: 11:33 A.M.**
  - a. Bob Ledger called the meeting to order and stated that we have a quorum.
- II. **APPROVAL OF AGENDA & CONTENT**
  - a. No changes were made to the Agenda or Content.
- III. **PUBLIC HEARING**
  - a. No members of the public were in attendance.
- IV. **IDENTIFICATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST**
  - a. None.
- V. **OPEN REGULAR MEETING: 11:35 A.M.**
- VI. **PUBLIC COMMENT**
  - a. No public comment.
- VII. **CONSENT ITEMS**
  - a. Approval of Minutes from November 2018. Terryl Peterson moved to approve, Shere Byrd seconded, Board approved unanimously.
- VIII. **ITEMS TO BE CONSIDERED FOR DECISION**
  - a. Financial Reports by Finance Committee (FC).
    - i. FC member pointed out that the descriptions of the variance on the Federal/State pass throughs were confusing initially but that it was clarified and resolved, stated no other comments. Terryl Peterson moved to approve, Gwen Lachelt seconded, Board approved unanimously.
  - b. Approve 2019 Board of Health schedule by Kathryn Ross.
    - i. Liane Jollon mentioned that she will not be in attendance on the March 28<sup>th</sup> meeting due to her graduation from school in Monterey. Shere Byrd added that she will also not be in attendance on the March 28<sup>th</sup> date. Liane suggested passing the current schedule and possibly cancelling or changing the date of the March Board of Health (BOH) meeting in February. Gwen moved to approve, Terryl seconded, Board approved unanimously.
  - c. CHA/PHIP by Kristin Pulatie.
    - i. Kristin reminded the Board that SJBPH is asking for the Public Health Improvement Plan (PHIP) to be adopted for the next five years.
    - ii. Board member clarified that SJBPH was asking the Board to adopt the PHIP today. Kristin replied yes that SJBPH is asking the Board to adopt this PHIP today.
    - iii. Michael makes a motion to accept the PHIP and then further discuss the details.
    - iv. Gwen asked about survey data collection and community response. Kristin reminded the Board

how the survey was distributed to the community and how data was collected. Further discussion continued on how the results of the CHA and the required public health services are being addressed in the PHIP.

- v. Board member asked how the information was going to be disseminated to the public. Kristin explained that once the PHIP is adopted it would be presented online and other media forums as well as through meetings with cities and across both counties. Liane Jollon suggested that staff will bring a communications plan back to the Board of Health for input.
- vi. Michael Whiting moved to approve, Shere Byrd seconded, Board approved unanimously.
- d. Colorado Judicial Department Court Liaison program contract by Laura Warner.
  - i. Board member asked if this is for people who get in trouble with the law. Liane responded yes, it is for competency hearings awaiting restoration.
  - ii. Legal counsel, Michael Goldman, added that a Liaison to the Courts is sorely needed and this will assist in the ever-changing world of mental health professionals that may be available to help people with mental health needs.
  - iii. Liane added that all judicial districts in Colorado must have this after a recent legislative fix that passed in the last legislative session.
  - iv. Board member asked if SJBPH has a person on staff who will do this. Liane replied that SJBPH is going to hire a person to add to SJBPH's Care Coordination Team.
  - v. Staff member added that Court Liaison will coordinate resources for the individual and act as a liaison between the judicial system and behavioral health resources.
  - vi. Shere Byrd moved to approve, Ann Bruzzese seconded, Board approved unanimously.

#### **IX. REPORTS**

- a. Executive Director and Staff Reports by Liane Jollon.
  - i. Liane mentioned that SJBPH is keeping a close eye on the potential shutdown of the Federal Government and discussed the State's contingency plan.
  - ii. Liane added that this was Michael Whiting's last Board meeting and thanked him for his work on the Board of Health. Michael said that it has been an honor to serve on the Board.
- b. Executive/Management/Personnel Committee Updates by Bob Ledger and Ann Bruzzese.
  - i. No discussion or items to report.

- X. EXECUTIVE SESSION.** If needed, Executive Session as requested by the Board for the purpose of receiving legal advice from counsel on specific legal questions in accordance with C.R.S. Section 24-6-402(4)(b); and for the Board to discuss personnel matters pursuant to C.R.S. Section 24-6-402(4)(f)(1).

- i. No Executive Session

#### **XI. OTHER BUSINESS**

- i. No other business to report.

#### **XII. NEXT REGULAR BOARD MEETING**

**1/31/2019 9:00 a.m., Columbine Room, 281 Sawyer Drive, Durango, CO**

#### **XIII. ADJOURN: 11:59 A.M.**