

Regular Meeting of the Board of Health  
Commissioner's Room, 398 Lewis Street  
Pagosa Springs, CO  
10/24/2019 09:00 A.M.

## MINUTES

Attendance: Ann Bruzzese, President; Karin Daniels, Vice President; Terryl Peterson, Board Member and Finance Committee Member; Gwen Lachelt, Board Member & La Plata County Commissioner; Shere Byrd, Board Member and Finance Committee Member; Bob Ledger, Board Member and past president; Michael Goldman, Legal Counsel. Alvin Schaaf, Board Member & Archuleta County Commissioner, joined at agenda item VI;

Staff in Attendance: Liane Jollon, Executive Director; Laura Warner, Deputy Director of Operations; Kevin O'Connor, Health Coverage Guide; Sherri Dugdale, Environmental Public Health Director; Lesley Marie, Deputy Director of Admin Services; Claire Ninde, Communications Director; Christine Farley, Communications Specialist.

**I. CALL TO ORDER 9:06 AM**

**II. APPROVAL OF AGENDA & CONTENT**

- a. Shere Byrd moved to approve; Bob Ledger seconded; The board unanimously approved the August meeting minutes.

**III. IDENTIFICATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST**

- a. None.

**IV. OPEN REGULAR MEETING 9:07 AM**

**V. PUBLIC COMMENT** (This is an opportunity for the public to make comment and/or address SJBPH Board on matters not on this agenda. Persons wishing to address the Board need to notify the Clerk to the Board prior to the start of the meeting. All public comments shall be limited to matters not on the posted agenda, under the jurisdiction of the Board, and shall be expressly limited to three (3) minutes per person. The Board is not required to respond to or discuss public comments. No action will be taken at this meeting on public comments.)

- a. No comment.

**VI. STAFF PRESENTATION**

- a. Health Insurance Literacy by Kevin O'Connor
  - i. Board member asked clarifying questions about the insurance plans that are available in our area. Board members also asked for a refresher on how tax credits work on the Colorado exchange. Kevin O'Connor indicated that an additional carrier will offer a less expensive plan this open enrollment period which could reduce tax credits for some shoppers on the exchange.
  - ii. Board member asked if people with developmental disabilities have used the exchange to purchase insurance. O'Connor said, yes, in a few unique situations.
  - iii. Board member said the state's Department of Health Care Policy & Finance (HCPF) hosted a local meeting on the "Proposal for Affordable Health Coverage Option" (HB 19-1004) and has opened the plan for comment. Board member asked if SJBPH is providing comment. Liane Jollon responded that she has had additional opportunity to meet with Kim Bimestefer, Executive Director of HCPF.

Note: Alvin Schaaf, Board Member & Archuleta County Commissioner, joined the meeting.

**VII. APPROVAL OF MINUTES**

- a. Approval of Minutes from August 2019

Shere Byrd moved to approve; Bob Ledger seconded; the board unanimously approved.

## VIII. CONSENT ITEMS

- a. Regional Oral Health Specialist contract renewal
- b. Maternal Child Health contract renewal
- c. Nurse-Family Partnership contract renewal
- d. Women, Infants & Children (WIC) contract renewal
- e. Memorandum of Understanding with Silver Thread Public Health for Environmental Health Services
- f. Contract with CDPHE for Colorado Data Tracking Project
  - i. Bob Ledger asked about the Colorado Data Tracking Project. Liane Jollon responded that it is a new project funded by the state to connect environmental public health programs with traditional public health. Sherri Dugdale, Environmental Public Health Director, and Kalisha Crossland, Prevention & Population Health Director, proposed a program to identify specific low-income families and offer additional water quality testing.
  - ii. Shere Byrd asked about the data collection aspect of the project (where it is going and how it will be used). Sherri Dugdale responded that the project is to identify low-income families whose primary drinking-water source is from a well, then to performing testing on that water for lead, arsenic, nitrate, bacteria, and fluoride. The data collection piece of this project is water quality but also includes data about the household, such as ages of children in the household.
- g. Statement of Work with CDPHE to Manage Gamma Radiation Survey Meters
  - i. Ann Bruzzese clarified that SJBPH loans meters that homeowners may use to identify mill tailings and that the equipment is not instrumental in the physical removal of the tailings.
  - ii. Bruzzese clarified that CDPHE *proposes to* operate an interim storage facility on CDOT property in La Plata county, located at 1106 Highway 550.

Gwen Lachelt moved to approve the Consent Agenda with amended language for consent item “g;” Alvin Schaaf seconded; the board unanimously approved.

## IX. ITEMS TO BE CONSIDERED FOR DECISION

- a. August and September Financial Reports by Finance Committee
  - i. Terryl Peterson reported that it has been a successful year and that the trends have stayed steady. Employment vacancies that were filled later in the year have helped to keep us under budget.  
  
Bob Ledger moved to accept the financial reports; Shere Byrd seconded; the board unanimously approved.
- b. Proposed 2019 Supplemental Budget and Appropriation
  - i. Terryl Peterson reported that none of the trends are anything to be concerned about. The supplemental budget will adjust for items that we could not foresee. The capital expenditures adjustment of \$173,000 is attributed to spending that was meant to happen at the end of 2018 which have rolled into 2019. This explains the change in fund balance of \$-183,000. The operating supplemental budget is positive almost \$90,000.
  - ii. Ann Bruzzese asked why we received approximately \$200,000 more in revenues. Lesley Marie responded that the addition of the Bridges program was a factor and that all the other contributing factors are laid out in the supplemental budget.
  - iii. Bruzzese, Board Chair, stated that no action was needed on this agenda item.
- c. Proposed 2020 Budget
  - i. Liane Jollon, Executive Director, presented the budget presentation slides.
  - ii. Shere Byrd asked regarding data surveillance, if SJBPH is collecting or assessing it. Jollon responded that it's a mix and that some data comes from the state and some is local.
  - iii. Gwen Lachelt asked if SJBPH is coordinating Equity in Emergency Preparedness GIS efforts with county GIS. Jollon responded that the process is very collaborative with LPC and others.
  - iv. For the Prevention and Population Health Core Service, Jollon stated that Rocky Mountain Health Plans (RMHP) recently notified SJBPH that they will not renew SJBPH's next year's Regional Accountable Entity (RAE) Care Coordination Contract due to changes within the Department of Health Care, Policy, and Finance's (HCPF) administration of this program.

- v. Bob Ledger asked about the amount of this contract and number of staff affected. Jollon responded that it is roughly a \$350,000 contract affecting 6 staff members to varying degrees. The program provides healthcare coordination and navigation services for those with complex health needs. RMHP plans to take this service in-house.
- vi. SJBPH staff is both working to provide input on how to best continue service to the community and working towards solutions for staff that will minimize reductions in force. Towards that end, SJBPH is negotiating for a new contract with RMHP 2020 for \$50,000 to \$100,000 to assist RMHP going forward.
- vii. Ledger asked to clarify if Rocky Mountain will now be providing the service. Jollon responded that this is what has been proposed, but there will be work to do because RMHP does not currently have that presence in the community. Ledger followed up to ask if we are in danger of laying off 5-6 employees. Jollon responded that a verbal discussion has occurred with affected staff regarding the end of this contract, but written letters have not yet been issued. Due to other vacancies, SJBPH believes that 2-3 individuals will be offered comparable roles at SJBPH, while 1-2 positions may be eliminated.
- viii. Gwen Lachelt expressed her appreciation for all that SJBPH provides in the community and how much better it is for the counties both financially and programmatically to have these services performed by SJBPH than in-house.
- ix. No decision needed.
- d. 2019 Board of Health meeting schedule
  - i. Liane Jollon proposed to notice and host the annual budget public hearing at SJBPH in Durango followed by the Board holiday luncheon.
  - ii. Ann Bruzzese asked if the every-other-month schedule is working for the Finance Committee. Jollon responded that the committee is adjusting to the new schedule and will let the board know if additional board meetings need to be held.
  - iii. Bob Ledger requested to schedule the December board meeting and public hearing for 9:30 AM. Shere Byrd requested that attendees block out schedules for 9:30 AM, subject to change to a later time based on the next Finance Committee meeting.
  - iv. No formal action.
- e. 2020 Board of Health meeting schedule
  - i. Jollon suggested she send online polls to create a schedule. The board conceded.

**X. REPORTS**

- a. Executive Director and Staff Reports reviewed by Liane Jollon
- b. Executive/Management/Personnel Committee Updates
  - i. No report.

**XI. EXECUTIVE SESSION.** If needed, Executive Session as requested by the Board for the purpose of receiving legal advice from counsel on specific legal questions in accordance with C.R.S. Section 24-6-402(4)(b); and for the Board to discuss personnel matters pursuant to C.R.S. Section 24-6-402(4)(f)(1).

- a. Executive Director Annual Performance Review
  - i. At 10:46 AM Gwen Lachelt moved to enter Executive Session; Bob Ledger seconded; the board unanimously approved.
  - ii. At 11:08 AM the executive session was adjourned and the BOH returned to open session.

Ann Bruzzese moved to provide the Executive Director with a 3% pay increase retroactive to August 1, 2019. Terryl Peterson moved to approve; Bob Ledger seconded; the board unanimously approved.

**XII. OTHER BUSINESS**

- a. None.
- b. Ann Bruzzese expressed thanks to SJBPH employees.

**XIII. PROPOSED NEXT REGULAR BOARD MEETING**

- a. **December 12, 2019 9:30 a.m., San Juan Basin Public Health, 281 Sawyer Drive, Durango, CO**

**XIV. ADJOURN** Adjourned 11:11 AM